

Attachment A

EAST NORRITON-PLYMOUTH-WHITPAIN
JOINT SEWER AUTHORITY
Minutes from Meeting held December 14, 2011

The regular monthly meeting of the East Norriton-Plymouth-Whitpain Joint Sewer Authority was called to order at 5:00 p.m. on Wednesday, December 14, 2011 at the Ross Street Treatment Plant in Plymouth Meeting, Pennsylvania. The following Board members were in attendance: Messrs. Roman Pronczak, Ed Isett, Mike McBrien, Tony Greco, Don Delamater, Lew McQuirms, Ed Slanker, Keith Tornetta, and Jim Staples. Also, in attendance were Mr. G. Matthew Brown, from ARRO Consulting, Timothy Boyd, Executive Director for the Authority and the Authority's Solicitor, Mr. James Hollinger.

A motion was made by Mr. Isett, seconded by Mr. Slanker, and unanimously passed to approve the minutes of the regular monthly meeting of November 9, 2011.

Mr. Brown reviewed the Engineer's Report as included in the board packet (see Attachment B). Plymouth Township issued the building, mechanical, electrical and plumbing permits for the project. ARRO revised the contract drawings according to final review comments from the Plymouth Township code official. A draft of the contract specification was given to the Executive Director for review and comment.

ARRO met again with the Executive Director to review the design ideas for the project. ARRO is evaluating Executive Director comments and other options for the manhole drop.

Mr. Hollinger had nothing to report.

Mr. Boyd presented the financial statements for the Authority (see Attachment C). At 99% of the year, the Authority has spent 87% of the budget. He stated that the bank accounts have been reconciled to the end of November 2011.

Cash received for outside sludge for the month of November \$6,437.60.

Mr. Boyd informed the Board that there are no personnel issues this month.

Mr. Boyd informed the Board the JSA staff is reviewing the final plans and specifications before advertising the Laboratory Relocation project for bid.

Mr. Boyd reported that the Heat Exchanger Replacement project is completed with the exception of some minor punch list items, that should be completed the week of December 26th.

Mr. Boyd informed the Board that there is no update on the Plant Expansion project.

Mr. Boyd informed the Board that several of the management staff attended the EPWPCOA meeting at the Lititz WWTP. The plant recently did an expansion using some technologies we are considering for our plant expansion.

Mr. Boyd informed the Board that the JSA staff continues to work with EEMA on the updated Operations & Maintenance Manual.

A motion was made by Mr. Greco, seconded by Mr. Delamater, and unanimously passed to approve this month's bills for \$146,327.15, ratify payment of payrolls for \$152,503.31, ratify checks #18899 \$5,378.71, #18900 \$100.00, #18901 \$4,264.44, and ratify P-Card payment of \$29,936.17 for total payables of \$338,509.78.

A motion was made by Mr. Staples, seconded by Mr. Tornetta, and unanimously passed to approve payment of Capital Requisition AU418 in the amount of \$12,673.27.

A motion was made by Mr. Staples, seconded by Mr. McBrien, and unanimously passed to approve payment of Sewer Revenue Bond Series 2005 Capital Improvement Requisition 0211-2005S in the amount of \$7,499.98.

The Board reviewed the Superintendent's O&M Report.

The Board reviewed the Flow Connection Report.

The Board presented Resolution #2011-03 honoring Mr. James L. Hollinger, Esquire, on the milestone of being a fifty year member of the Montgomery Bar Association and for his faithful service as the Solicitor for the East Norriton Plymouth Whitpain Joint Sewer Authority since 1970. A motion was made by Mr. McBrien, seconded by Mr. Staples, and unanimously passed to approve Resolution #2011-03.

Mr. Pronczak thanked everyone for their contributions and wished all a Merry Christmas and a Happy Healthy New Year

A motion was made by Mr. McBrien, seconded by Mr. Staples, and unanimously passed to adjourn the meeting at 5:14 pm.

Respectfully prepared by,

Submitted for approval by,


Timothy A. Boyd
Executive Director

Mr. Frederick W. McBrien, III
Secretary

**ATTACHMENT F
EAST NORRITON-PLYMOUTH-WHITPAIN JOINT SEWER AUTHORITY
FLOW REPORT
DECEMBER 2011**

DATE	RAINFALL	PLANT	EAST NORRITON	WHITPAIN	PLYMOUTH
12/31/2010	3.40	5,501,218	1,946,221	1,569,220	1,809,338
1/31/2011	1.71	5,323,830	1,879,248	1,506,095	1,878,068
2/28/2011	1.79	8,195,284	2,948,374	2,383,361	2,863,549
3/31/2011	5.12	9,996,080	2,795,177	2,973,792	3,377,582
4/30/2011	4.86	8,642,912	2,534,859	2,703,266	3,004,660
5/31/2011	2.69	6,558,249	1,885,172	2,271,005	2,402,072
6/30/2011	1.75	4,887,391	1,450,615	1,673,424	1,763,352
7/31/2011	1.63	3,955,956	1,269,858	1,296,327	1,363,703
8/31/2011*	16.23	5,613,107	1,627,359	1,541,618	1,798,789
9/30/2011	9.60	9,505,865	2,421,391	2,555,802	2,879,184
10/31/2011	3.76	6,637,172	2,239,781	2,223,444	2,318,689
11/30/2011	3.47	6,871,414	2,248,837	2,095,799	2,154,859
12/31/2011	4.31	7,883,908	2,516,890	2,383,402	2,432,729
TOTALS	56.92	84,071,168	25,817,561	25,607,335	28,237,236
PERCENTAGE (12 Month Period)			32.4%	32.1%	35.4%

EDU SUMMARY

TOTAL ALLOWABLE EDUs	11,729	11,729	11,729
EDUs USED TO DATE	(10,549)	(9,185)	(10,544)
AVAILABLE EDUs	1,180	2,544	1,185
EDUs THIS QUARTER	0	0	0
TOTAL AVAILABLE EDUs	1,180	2,544	1,185

* The flow data is based on less than 75% valid data points for the month due to meter issues