

Attachment A

EAST NORRITON-PLYMOUTH-WHITPAIN
JOINT SEWER AUTHORITY
Minutes from Meeting held August 10, 2011

The regular monthly meeting of the East Norriton-Plymouth-Whitpain Joint Sewer Authority was called to order at 5:00 p.m. on Wednesday, August 10, 2011 at the Ross Street Treatment Plant in Plymouth Meeting, Pennsylvania. The following Board members were in attendance: Messrs. Roman Pronczak, Don Delamater, Keith Tornetta, Jim Staples, Ed Slanker, Lew McQuirms, Anthony Greco and Mike McBrien. Also, in attendance were Mr. Jay Jackson, from ARRO Consulting, Tom Daly, Plant Superintendent and representing the Authority's Solicitor, Mr. James Hollinger.

A motion was made by Mr. Greco, seconded by Mr. Slanker, and unanimously passed to approve the minutes of the regular monthly meeting of July 13, 2011.

Mr. Jackson reviewed the Engineer's Report as included in the package (see Attachment B). Mr. Jackson informed the Board that The Pennsylvania Labor & Industry Accessibility Advisory Board approved the request for a variance from the requirements to make the new laboratory room handicap accessible. ARRO met with the Executive Director and Laboratory Supervisor regarding design drawings submitted for review and will incorporate meeting comments into the final Laboratory Relocation plans and specifications. Plymouth Township is reviewing the drawings for code compliance.

Mr. James Hollinger stated that the Solicitor had nothing to report.

Mr. Daly presented the financial statements for the Authority (see Attachment C). At 67% of the year, the Authority has spent 57% of the budget. He stated that the bank accounts have been reconciled to the end of July 2011.

Cash received for outside sludge for the month of July was \$46,858.58.

Mr. Daly informed the Board that there are no personnel issues to discuss.

Mr. Daly informed the Board that an application for the waiver of ADA requirements was approved by L & I.

Mr. Daly informed the Board that there is no update to the Heat Exchanger Replacement Project. Mr. McBrien asked about the status of the project schedule. Mr. Daly informed the Board that installation is scheduled for late August or early September. The contractor is required to give the JSA a minimum of two weeks notice so we can prepare for shutdown. The contract allows two weeks for installation. During this time no delivery of outside sludge will be allowed. If installation takes longer, the contractor will be required to arrange for removal of in plant sludge at their expense.

Mr. Daly informed the Board that a meeting was held with RK&K to discuss the Treatment Plant Expansion Project.

Mr. Daly informed the Board that the NPDES permit would be issued August 24.

A motion was made by Mr. McBrien, seconded by Mr. Delamater, and unanimously passed to approve this month's bills for \$72,293.08, ratify payment of payrolls for \$99,472.31, ratify checks #18715 \$5,389.60 and #18716 \$10,035.34, and ratify P-Card payment of \$27,626.52, for total payables of \$214,816.85.

A motion was made by Mr. Staples, seconded by Mr. Greco, and unanimously passed to approve payment of Capital Requisitions AU409 and AU410 for a total of \$50,976.15.

The Board reviewed the Superintendent's O&M Report.

The Board reviewed the Flow Connection Report.

A motion was made by Mr. Delamater, seconded by Mr. Slanker, and unanimously passed to adjourn the meeting at 5:10 pm.

Respectfully prepared by,

Submitted for approval by,

Timothy A. Boyd
Executive Director

Mr. Frederick W. McBrien, III
Secretary

**EXHIBIT 5
EAST NORRITON-PLYMOUTH-WHITPAIN JOINT SEWER AUTHORITY
OPERATING AND CAPITAL REVENUE ALLOCATION COMPARISON**

OPERATING BUDGET REVENUE ALLOCATIONS

TOWNSHIP	2011 Final Budget ALLOCATION	2012 Prop Budget ALLOCATION	DOLLAR CHANGE	PERCENT CHANGE
EAST NORRITON	\$1,004,826	\$996,745	(\$8,080)	-0.8%
WHITPAIN	\$978,061	\$916,531	(\$61,530)	-6.3%
PLYMOUTH	\$895,556	\$1,019,485	\$123,928	13.8%
TOTAL REVENUE ALLOCATION:	\$2,878,443	\$2,932,761	\$54,318	1.9%

CAPITAL IMPROVEMENTS REVENUE ALLOCATIONS

TOWNSHIP	2011 ALLOCATION	2012 ALLOCATION	DOLLAR CHANGE	PERCENT CHANGE
EAST NORRITON	\$365,297	\$364,297	(\$1,000)	-0.27%
WHITPAIN	\$365,297	\$364,297	(\$1,000)	-0.27%
PLYMOUTH	\$365,297	\$364,297	(\$1,000)	-0.27%
TOTAL CIP REVENUE ALLOCATION:	\$1,095,891	\$1,092,891	(\$3,000)	-0.27%

EXHIBIT 4
EAST NORRITON-PLYMOUTH-WHITPAIN JOINT SEWER AUTHORITY
2012 CAPITAL BUDGET ALLOCATION

CAPITAL IMPROVEMENTS REVENUE ALLOCATIONS

TOTAL ANNUAL BOND DEBT SERVICE: \$1,092,891

REVENUE REQUIREMENT ALLOCATION

	<u>%</u>	<u>AMOUNT</u>
EAST NORRITON TOWNSHIP	33.3%	\$364,297
WHITPAIN TOWNSHIP	33.3%	\$364,297
PLYMOUTH TOWNSHIP	33.3%	\$364,297
	<u>100.0%</u>	<u>\$1,092,891</u>

EXHIBIT 2
EAST NORRITON-PLYMOUTH-WHITPAIN JOINT SEWER AUTHORITY
TABULATION OF DAILY AVERAGE WASTEWATER FLOW
FOR THE TWELVE MONTHS ENDING AUGUST 31, 2011
(Flow in Gallons)

<u>MONTH</u>	<u>RAINFALL</u>	<u>PLANT</u>	<u>EAST NORRITON</u>	<u>WHITPAIN</u>	<u>PLYMOUTH</u>
Sep-10	3.58	3,991,348	1,270,726	1,217,714	1,547,137
Oct-10	6.18	5,363,700	1,733,523	1,444,300	1,767,436
Nov-10	2.23	4,702,765	1,689,646	1,377,242	1,661,099
Dec-10	3.40	5,501,218	1,946,221	1,569,220	1,809,338
Jan-11	1.71	5,323,830	1,879,248	1,506,095	1,878,068
Feb-11	1.79	8,195,284	2,948,374	2,383,361	2,863,549
Mar-11	5.12	9,996,080	2,795,177	2,973,792	3,377,582
Apr-11	4.86	8,642,912	2,534,859	2,703,266	3,004,660
May-11	2.69	6,558,249	1,885,172	2,271,005	2,402,072
Jun-11	1.75	4,887,391	1,450,615	1,673,424	1,763,352
Jul-11	1.63	3,955,956	1,269,858	1,296,327	1,363,703
Aug-11	16.23	5,613,107	1,627,359	1,541,618	1,798,789
TOTALS:	51.17	72,731,840	23,030,778	21,957,364	25,236,785
ADJUSTMENT (1)		0	825,240		-825,240
ADJUSTMENT (2)		0	11,040	-11,040	
TOTAL ADJUST:		0	836,280	-11,040	-825,240
ADJUST. FLOWS:		68,740,492	23,867,058	21,946,324	24,411,545
% DISTRIBUTION 2011		100%	34.0%	31.3%	34.8%
% DISTRIBUTION 2010		100%	34.9%	34.0%	31.1%
% DISTRIBUTION 2009		100%	37.6%	33.2%	29.2%
% DISTRIBUTION 2008		100%	38.8%	33.6%	27.6%
% DISTRIBUTION 2007		100%	37.4%	34.3%	28.3%
% DISTRIBUTION 2006		100%	36.5%	32.2%	31.2%

- (1) BASED ON 299 CONNECTIONS USING AT 230 GALLONS/DAY/EDU OR 68,770 GALLONS PER DAY AVERAGE FLOW (68,770 x 12 = 825,240).
- (2) BASED ON 4 CONNECTIONS AT THE TOWNSHIP LINE PUMP STATION USING 230 GALLONS/DAY/EDU OR 920 GALLONS PER DAY AVERAGE FLOW (920 X 12 = 11,040 GALLONS).