

Attachment A

EAST NORRITON-PLYMOUTH-WHITEPAIN
JOINT SEWER AUTHORITY
Minutes from Meeting held November 9, 2011

The regular monthly meeting of the East Norriton-Plymouth-Whitpain Joint Sewer Authority was called to order at 5:00 p.m. on Wednesday, November 9, 2011 at the Ross Street Treatment Plant in Plymouth Meeting, Pennsylvania. The following Board members were in attendance: Messrs. Roman Pronczak, Ed Isett, Mike McBrien, Tony Greco, Lew McQuirns, Ed Slanker, Keith Tornetta, and Jim Staples. Also, in attendance were Mr. G. Matthew Brown, from ARRO Consulting, Timothy Boyd, Executive Director for the Authority and the Authority's Solicitor, Mr. James Hollinger.

A motion was made by Mr. McBrien, seconded by Mr. Slanker, and unanimously passed to approve the minutes of the regular monthly meeting of October 10, 2011.

Mr. Brown reviewed the Engineer's Report as included in the board packet (see Attachment B). ARRO prepared Plymouth Township applications for building, mechanical, plumbing and U&O permits and the permit costs for each for the Executive Director's use. ARRO is waiting for final review comments from the Plymouth Township code official after permit applications are accepted by Plymouth Township before preparing final revisions to the drawings, including the casework and piping revisions requested by the laboratory supervisor. It is expected the project would be put out to bid before the end of this year.

ARRO prepared three design sketches for the Executive Director's review regarding repairs to the drop pipe in Sawmill Run Interceptor Sewer drop manhole No. 20. ARRO met with the Executive Director to review the design sketches. ARRO is evaluating Executive Director comments and other options for the manhole drop.

Mr. Hollinger had nothing to report.

Mr. Boyd presented the financial statements for the Authority (see Attachment C). At 92% of the year, the Authority has spent 77% of the budget. He stated that the bank accounts have been reconciled to the end of October 2011.

Cash received for outside sludge for the month of October \$648.00. This reflects the month of September when the JSA was not taking sludge due to the DEP issues. JSA resumed accepting outside sludge on October 18th.

Mr. Boyd informed the Board that the JSA received its P-Card rebate check in the amount of \$1,159.83 for the period of September 2010 to September 2011. After reviewing the vendors who accept a credit card for payment, no recommendation to increase limits will be requested until PECO enters the program.

Mr. Boyd informed the Board that there are no personnel issues this month.

Mr. Boyd informed the Board that there is no update on the Lab Relocation Project.

Mr. Boyd reported that the Heat Exchanger Replacement project is completed with the exception of some minor punch list items. The new unit has been functioning properly.

Mr. Boyd informed the Board that a meeting was held with RK&K on November 1st to review the BioMag design report. Revisions are being made to the design and will be presented at a later meeting.

Mr. Boyd requests permission to purchase holiday gift cards for JSA employees.

Mr. Boyd updated the Board on the easement between the JSA and AT&T. AT&T has made an offer to pay \$1,200.00 annually with a fixed 3% increase per year. The Board was agreeable. Mr. Boyd will contact AT&T to finalize the documents. The final documents will be reviewed by the Solicitor and presented to the Board for approval.

A motion was made by Mr. McBrien, seconded by Mr. Greco and unanimously passed to approve this month's bills for \$79,654.75, ratify payment of payrolls for \$99,713.95, ratify checks #18861 \$5,381.57, #18862 \$5,969.60, #18863 \$57.16, and ratify P-Card payment of \$18,511.81 for total payables of \$209,288.84.

A motion was made by Mr. Staples, seconded by Mr. Greco, and unanimously passed to approve payment of Capital Requisitions AU413 through AU417 for a total of \$404,896.87.

A motion was made by Mr. Greco, seconded by Mr. Staples, and unanimously passed to approve payment of Sewer Revenue Bond Series 2005 Capital Improvement Requisition 0210-2005S in the amount of \$14,945.77.

The Board reviewed the Superintendent's O&M Report.

The Board reviewed the Flow Connection Report.

A motion was made by Mr. Tornetta, seconded by Mr. Slanker, and unanimously passed to approve the 2012 Capital and Bond Budgets.

The board went into executive session.

Upon return to the public meeting, a motion was made by Mr. Greco, seconded by Mr. McBrien, and unanimously passed to approve the purchase of \$75.00 holiday gift cards for JSA employees.

A motion was made by Mr. McBrien, seconded by Mr. Staples, and unanimously passed to adjourn the meeting at 5:14 pm.

Respectfully prepared by,


Timothy A. Boyd
Executive Director

Submitted for approval by,

Mr. Frederick W. McBrien, III
Secretary

**ATTACHMENT F
EAST NORRITON-PLYMOUTH-WHITPAIN JOINT SEWER AUTHORITY
FLOW REPORT
NOVEMBER 2011**

DATE	RAINFALL	PLANT	EAST NORRITON	WHITPAIN	PLYMOUTH
11/30/2010	2.23	4,702,765	1,689,646	1,377,242	1,661,099
12/31/2010	3.40	5,501,218	1,946,221	1,569,220	1,809,338
1/31/2011	1.71	5,323,830	1,879,248	1,506,095	1,878,068
2/28/2011	1.79	8,195,284	2,948,374	2,383,361	2,863,549
3/31/2011	5.12	9,996,080	2,795,177	2,973,792	3,377,582
4/30/2011	4.86	8,642,912	2,534,859	2,703,266	3,004,660
5/31/2011	2.69	6,558,249	1,885,172	2,271,005	2,402,072
6/30/2011	1.75	4,887,391	1,450,615	1,673,424	1,763,352
7/31/2011	1.63	3,955,956	1,269,858	1,296,327	1,363,703
8/31/2011*	16.23	5,613,107	1,627,359	1,541,618	1,798,789
9/30/2011	9.60	9,505,865	2,421,391	2,555,802	2,879,184
10/31/2011	3.76	6,637,172	2,239,781	2,223,444	2,318,689
11/30/2011	3.47	6,871,414	2,248,837	2,095,799	2,154,859
TOTALS	56.01	81,688,478	25,246,892	24,793,153	27,613,845
PERCENTAGE (12 Month Period)			32.5%	31.9%	35.6%

EDU SUMMARY

TOTAL ALLOWABLE EDUs	11,729	11,729	11,729
EDUs USED TO DATE	(10,549)	(9,174)	(10,544)
AVAILABLE EDUs	1,180	2,555	1,185
EDUs THIS QUARTER	0	11	0
TOTAL AVAILABLE EDUs	1,180	2,544	1,185

* The flow data is based on less than 75% valid data points for the month due to meter issues