

Attachment A

EAST NORRITON-PLYMOUTH-WHITEPAIN
JOINT SEWER AUTHORITY
Minutes from Meeting held October 12, 2011

The regular monthly meeting of the East Norriton-Plymouth-Whitpain Joint Sewer Authority was called to order at 5:00 p.m. on Wednesday, October 12, 2011 at the Ross Street Treatment Plant in Plymouth Meeting, Pennsylvania. The following Board members were in attendance: Messrs. Roman Pronczak, Don Delamater, Mike McBrien, Lew McQuirns, Ed Slanker, Keith Tornetta, and Jim Staples. Also, in attendance were Mr. G. Matthew Brown, from ARRO Consulting, Timothy Boyd, Executive Director for the Authority and the Authority's Solicitor, Mr. James Hollinger.

A motion was made by Mr. Staples, seconded by Mr. Tornetta, and unanimously passed to approve the minutes of the regular monthly meeting of September 14, 2011.

Mr. Brown reviewed the Engineer's Report as included in the package (see Attachment B). ARRO met with the Laboratory Supervisor and laboratory casework vendor to review the latest Laboratory Relocation plans. Some casework and piping revisions will be made to the plans based on the meeting. ARRO is waiting for final review comments from the Plymouth Township code official before preparing final revisions to the drawings after which the project could be put out to bid.

Mr. Brown informed the Board that ARRO met with the Executive Director regarding repairs that need to be made in Sawmill Run Interceptor Sewer manhole No. 20 after the existing 30" PVC drop pipe broke off. ARRO was directed to provide a design and cost estimate for repairs.

Mr. Boyd presented the financial statements for the Authority (see Attachment C). At 83% of the year, the Authority has spent 74% of the budget. The maintenance and repairs account is at 103% for the year due to unexpected repairs and aggressive preventive maintenance. The overage in this account is balanced by natural gas account which is only at 39% due to improved incinerator operations. He stated that the bank accounts have been reconciled to the end of September 2011.

Cash received for outside sludge for the month of September was \$36,651.38. This was billing from sludge received in August. Due to the DEP issues and incinerator repairs the JSA is currently not taking any outside sludge and did not receive any outside sludge in September. The JSA will resume taking sludge in mid-October.

Mr. Boyd stated that the 2012 operating budget is included on the agenda for approval tonight.

Mr. Boyd reported that Heat Exchanger Replacement project is proceeding. The installation was completed and the project should be closed out shortly.

Mr. Boyd informed the Board that RK&K met with Cambridge Technology to finalize the BioMag specifications for the Treatment Plant Expansion Project.

Mr. Boyd stated that the JSA staff responded to the high flows resulting from Hurricane Lee.

Mr. Boyd informed the board that he attended the annual PMAA conference and the DVIT Workers Compensation meeting.

Mr. Boyd informed the board that DVIT visited the plant for an annual safety inspection. Some minor items have been addressed by plant maintenance personnel.

Mr. James Hollinger reported that he prepared and forwarded Mr. Boyd an extension agreement for ash removal. Mr. Hollinger sent Mr. Boyd a revised AT&T communication facility easement agreement. Mr. Hollinger will delay preparing a legal opinion for the MIPP Program until future changes are required.

A motion was made by Mr. McBrien, seconded by Mr. Slanker and unanimously passed to approve this month's bills for \$106,672.35, ratify payment of payrolls for \$97,571.17, ratify checks #18808 \$5,392.29 and #18809 \$9,854.70, and ratify P-Card payment of \$17,516.44, for total payables of \$237,006.95.

A motion was made by Mr. Staples, seconded by Mr. McBrien, and unanimously passed to approve payment of Capital Requisitions AU411 and AU412 for a total of \$14,917.65.

The Board reviewed the Superintendent's O&M Report.

The Board reviewed the Flow Connection Report.

Mr. Boyd reviewed the 2012 Operating Budget. The budget increase of 1.95% over last year is mostly due to personnel and chemical cost.

A motion was made by Mr. McQuirms, seconded by Mr. Staples, and unanimously passed to approve the 2012 Operating Budget.

The board went into executive session.

Upon return to the public meeting, a motion was made by Mr. McBrien, seconded by Mr. Staples, and unanimously passed to approve salary increases for non-union personnel in accordance with the Executive Director's October 12th memorandum as recommended by the Personnel Committee.

A motion was made by Mr. McBrien, seconded by Mr. Delamater, and unanimously passed to adjourn the meeting at 5:30 pm.

Respectfully prepared by,

Submitted for approval by,


Timothy A. Boyd
Executive Director

Mr. Frederick W. McBrien, III
Secretary

**ATTACHMENT F
EAST NORRITON-PLYMOUTH-WHIITPAIN JOINT SEWER AUTHORITY
FLOW REPORT
OCTOBER 2011**

DATE	RAINFALL	PLANT	EAST NORRITON	WHITPAIN	PLYMOUTH
10/31/2010	6.18	5,363,700	1,733,523	1,444,300	1,767,436
11/30/2010	2.23	4,702,765	1,689,646	1,377,242	1,661,099
12/31/2010	3.40	5,501,218	1,946,221	1,569,220	1,809,338
1/31/2011	1.71	5,323,830	1,879,248	1,506,095	1,878,068
2/28/2011	1.79	8,195,284	2,948,374	2,383,361	2,863,549
3/31/2011	5.12	9,996,080	2,795,177	2,973,792	3,377,582
4/30/2011	4.86	8,642,912	2,534,859	2,703,266	3,004,660
5/31/2011	2.69	6,558,249	1,885,172	2,271,005	2,402,072
6/30/2011	1.75	4,887,391	1,450,615	1,673,424	1,763,352
7/31/2011	1.63	3,955,956	1,269,858	1,296,327	1,363,703
8/31/2011*	16.23	5,613,107	1,627,359	1,541,618	1,798,789
9/30/2011	9.60	9,505,865	2,421,391	2,555,802	2,879,184
10/31/2011	3.76	6,637,172	2,239,781	2,223,444	2,318,689
TOTALS	54.77	79,519,829	24,687,701	24,074,596	27,120,085
PERCENTAGE (12 Month Period)			32.5%	31.7%	35.7%

EDU SUMMARY

TOTAL ALLOWABLE EDUs	11,729	11,729	11,729
EDUs USED TO DATE	(10,529)	(9,174)	(10,544)
AVAILABLE EDUs	1,200	2,555	1,185
EDUs THIS QUARTER	20	0	0
TOTAL AVAILABLE EDUs	1,180	2,555	1,185

* The flow data is based on less than 75% valid data points for the month due to meter issues