

Attachment A

EAST NORRITON-PLYMOUTH-WHITPAIN
JOINT SEWER AUTHORITY
Minutes from Meeting held December 12, 2012

The regular monthly meeting of the East Norriton-Plymouth-Whitpain Joint Sewer Authority was called to order at 5:00 p.m. on Wednesday, December 12, 2012 at the Ross Street Treatment Plant in Plymouth Meeting, Pennsylvania. The following Board members were in attendance: Messrs. Roman Pronczak, Don Delamater, Ed Isett, Tony Greco, Lew McQuirms, Mike McBrien, Harris Dainoff, and Mike Estock. Also in attendance were Mr. Matt Brown, from ARRO Consulting, Mr. Tim Boyd, Executive Director from the Authority, and the Authority's Solicitor, Mr. James Hollinger.

A motion was made by Mr. Greco, seconded by Mr. Delamater, and unanimously passed to approve the minutes of the regular monthly meeting of November 14, 2012.

Mr. Brown reviewed the Engineer's Report as included in the board packet (see Attachment B). The Laboratory Relocation Project is completed and the contractors were sent a Certificate of Substantial Completion for signature.

Mr. Brown informed the Board that ARRO responded to the letter received from DEP regarding the 2011 Chapter 94 Report.

Mr. Hollinger had nothing to report.

Mr. Boyd reviewed the financial statements for the Authority (see Attachment C). At 99% of the year, the Authority has spent 82% of the budget. He stated that the bank accounts have been reconciled to the end of November 2012.

Cash received for outside sludge for the month of October was \$26,467.46.

Mr. Boyd informed the Board that there are three resolutions on the agenda acknowledging employees with over 25 years of service to the Authority.

Mr. Boyd informed the Board that Mr. Mike Wolfe has confirmed his attendance at the January board meeting to discuss finance issues for the Plant Expansion project.

Mr. Boyd informed the Board that the plant effluent exceeded the monthly daily average for chlorine residual for November. The permit limit is 0.50 and the average for November was 0.56. The exceedance will be reported on the November DMR. The Authority will probably receive a Notice of Violation from DEP.

A motion was made by Mr. McBrien, seconded by Mr. Greco, and unanimously passed to approve the December bills for \$98,288.20, ratify payment of payrolls for \$103,797.73, ratify check # 19455 for \$25.74, # 19456 for \$6,034.61, # 19457 for \$25.70, #19458 for \$91.04, #19459 for \$100.00, #19460 for \$1,654.28, and ratify P-Card payment of \$32,276.38, for total payables of \$242,293.68.

A motion was made by Mr. Greco, seconded by Mr. McBrien, and unanimously passed to approve payment of Capital Requisitions AU466 through AU470 in the total amount of \$20,769.65.

A motion was made by Mr. Greco, seconded by Mr. McBrien, and unanimously passed to approve Resolution 2012-05, 2012-06, and 2012-07 recognizing Authority employees for their 25 years of service.

The Board reviewed the Superintendent's O&M Report and the Flow Connection Report.

Mr. Pronczak thanked everyone for their contributions to Authority over the past year and wished all a Merry Christmas and a Happy Healthy New Year.

A motion was made by Mr. Delamater, seconded by Mr. McBrien, and unanimously passed to adjourn the meeting at 5:11 pm.

Respectfully prepared by,

Submitted for approval by,



Timothy A. Boyd
Executive Director

Mr. Frederick W. McBrien, III
Secretary