

Attachment A

EAST NORRITON-PLYMOUTH-WHITPAIN
JOINT SEWER AUTHORITY
Minutes from Meeting held April 11, 2012

The regular monthly meeting of the East Norriton-Plymouth-Whitpain Joint Sewer Authority was called to order at 5:00 p.m. on Wednesday, April 11, 2012 at the Ross Street Treatment Plant in Plymouth Meeting, Pennsylvania. The following Board members were in attendance: Messrs. Roman Pronczak, Don Delamater, Harris Dainoff, Ed Isett, James Staples, and Lew McQuirns. Also in attendance were Mr. Matt Brown, from ARRO Consulting, Mr. Timothy Boyd, Executive Director from the Authority, and the Authority's Solicitor, Mr. James Hollinger.

A motion was made by Mr. McQuirns, seconded by Mr. Delamater, and unanimously passed to approve the minutes of the regular monthly meeting of March 14, 2011.

Mr. Brown reviewed the Engineer's Report as included in the board packet (see Attachment B). ARRO presented the contract documents for approval of the Laboratory Relocation project.

ARRO prepared the Authority's 2011 Chapter 94 Report. Copies of the 2011 Report were sent to the Executive Director for signature and submittal to PADEP.

At the Executive Director's request, ARRO reviewed the March 12, 2012 final design and report prepared McCormick Taylor Engineers for the Lafayette Street project's Ross Street sanitary sewer interceptor relocation. ARRO prepared a March 21, 2012 letter of findings and recommendations for the Executive Director.

Mr. Hollinger reviewed the Laboratory Relocation award documents and found them to be in order.

Mr. Boyd presented the financial statements for the Authority (see Attachment C). At 33% of the year, the Authority has spent 26% of the budget. He stated that the bank accounts have been reconciled to the end of March 2012.

Cash received for outside sludge for the month of March was \$19,268.13.

Mr. Boyd informed the Board that the JSA received the 2012 statement from the Pennsylvania Municipal Retirement System pension fund. There is no municipal obligation this year and the plan is currently funded at approximately 140%.

Mr. Boyd informed the Board that there are no personnel issues this month.

Mr. Boyd informed the Board that the staff met with RK&K to discuss the Plant Expansion project. RK&K concluded that the current electric sub-station is not sufficient to handle the upgrades. RK&K is looking into the possibility the sub-station upgrade as a separate project with a cost estimate of \$750, 000-1,000.000.00.

Mr. Boyd informed the Board that Delaware Valley Insurance Trust (DVIT) took over the JSA General Liability and Vehicle insurance effective April 1, 2012. A membership resolution for approval is included on the agenda.

Mr. Boyd informed the Board that he met with representatives from Plymouth Township to discuss the potential for rerouting flow from the Conshohocken Sewer Plant to the JSA. A separate memo was included in the board packet for discussion.

Mr. Boyd informed the Board that DEP conducted their annual plant inspection on Wednesday, March 28, 2012. No problems were noted.

A motion was made by Mr. Delamater, seconded by Mr. Staples, and unanimously passed to approve the April bills for \$94,976.09, ratify payment of payrolls for \$102,399.61, ratify checks #19097 \$6,040.32, #19098 \$7,950.00, and ratify P-Card payment of \$31,180.15, for a payables of \$242,546.17.

A motion was made by Mr. Staples, seconded by Mr. McQuirns, and unanimously passed to approve payment of Capital Requisitions AU426 through AU429 in the total amount of \$14,003.92.

A motion was made by Mr. Staples, seconded by Mr. Delamater, and unanimously passed to approve payment of Sewer Revenue Bond Series 2005 Capital Improvement Requisition 0214-2005S in the amount of \$7,446.91.

The Board reviewed the Superintendent's O&M Report.

The Board reviewed the Flow Connection Report.

A motion was made by Mr. McQuirns, seconded by Mr. Staples, and unanimously passed to approve Resolution 2012-04 for membership in the DVIT Liability Insurance program.

A motion was made by Mr. Dainoff, seconded by Mr. McQuirns, and unanimously passed to adjourn the meeting at 5:40 pm.

Respectfully prepared by,

Submitted for approval by,

Timothy A. Boyd
Executive Director

Mr. Frederick W. McBrien, III
Secretary