

Attachment A

EAST NORRITON-PLYMOUTH-WHITPAIN JOINT SEWER AUTHORITY Minutes from Meeting held May 9, 2012

The regular monthly meeting of the East Norriton-Plymouth-Whitpain Joint Sewer Authority was called to order at 5:00 p.m. on Wednesday, May 9, 2012 at the Ross Street Treatment Plant in Plymouth Meeting, Pennsylvania. The following Board members were in attendance: Messrs. Roman Pronczak, Don Delamater, Harris Dainoff, Ed Isett, Mike McBrien, James Staples, and Lew McQuirns. Also in attendance were Mr. Matt Brown, from ARRO Consulting, Mr. Timothy Boyd, Executive Director from the Authority, and the Authority's Solicitor, Mr. James Hollinger.

A motion was made by Mr. McQuirns, seconded by Mr. Staples, and unanimously passed to approve the minutes of the regular monthly meeting of April 11, 2012.

Mr. Brown reviewed the Engineer's Report as included in the board packet (see Attachment B). Mr. Brown informed the Board that ARRO held the Laboratory Relocation Project pre-construction meeting on April 24, 2012. Each contractor received its Notice to Proceed, dated April 24, 2012. The work is to be substantially completed on or before 90 calendar days from the date of the Notice to Proceed (July 23, 2012) and be complete and ready for final payment on or before 120 calendar days (August 22, 2012). The General and Electrical contractors have started work on the project.

Mr. Brown informed the Board that the Delaware River Basin Commission will be awarding 2013 environmental grants to reimburse environmental and innovative water projects.

Mr. Hollinger informed the Board that he is working with the JSA staff to cancel the flood insurance policy with the Hartford Group.

Mr. Boyd presented the financial statements for the Authority (see Attachment C). At 42% of the year, the Authority has spent 32% of the budget. He stated that the bank accounts have been reconciled to the end of April 2012.

Cash received for outside sludge for the month of April was \$44,741.99.

Mr. Boyd informed the Board that the JSA received a liquid fuels refund check of \$610.25.

Mr. Boyd informed the Board there is one personnel issue to discuss in Executive Session.

Mr. Boyd informed the Board that he spoke to Delaware Valley Regional Financing Authority regarding financing for the Treatment Plant Expansion Project.

Mr. Boyd informed the Board that the JSA staff attended a demonstration of the new HVAC technology at the Philadelphia Southeast Sewer Plant.

Mr. Boyd informed the Board that himself and the Superintendent attended a DVRPC Wastewater Treatment Energy Efficiency conference.

Mr. Boyd informed the Board that he attended the annual PMAA spring conference.

Mr. Boyd informed the Board that there was a small overflow at Sawmill Run Pump Station on May 5th. JSA staff is still troubleshooting the event. It appears the station was hit by a lightning strike that affected the control panels causing the circuit breaker to trip. The control panels ran on backup power until Saturday when staff received an alarm. The event has been reported to DEP.

Mr. Boyd informed the Board that the Delaware Valley Health Insurance Trust is sponsoring a golf outing on June 5th. If anyone is interesting in attending, please RSVP by May 25th.

Mr. Boyd informed the Board that he has a conflict for the August Board Meeting and Mr. Daly will be attending in his absence.

Mr. Boyd informed the Board that there is a plant tour scheduled for tonight at 6:00 pm for Township officials and staff.

A motion was made by Mr. McQuirns, seconded by Mr. Isett, and unanimously passed to approve the April bills for \$88,736.52, ratify payment of payrolls for \$98,975.53, ratify checks #19132 \$100.00, #19133 \$100.00, #19134 \$10,993.00, #19135 \$5,916.18, #19136 \$1,700.00, #19147 \$200.00, and ratify P-Card payment of \$31,582.71, for a payables of \$238,303.94.

A motion was made by Mr. Staples, seconded by Mr. McBrien, and unanimously passed to approve payment of Capital Requisitions AU30 through AU431 in the total amount of \$5,193.11.

A motion was made by Mr. Staples, seconded by Mr. Delamater, and unanimously passed to approve payment of Sewer Revenue Bond Series 2005 Capital Improvement Requisition 0215-2005S in the amount of \$9,068.99.

The Board reviewed the Superintendent's O&M Report. Mr. McBrien noted that the daily flow and total suspended solid numbers are from the April report.

The Board reviewed the Flow Connection Report.

A motion was made by Mr. Staples, seconded by Mr. Delamater, and unanimously passed to adjourn the meeting at 5:30 pm.

Respectfully prepared by,

Submitted for approval by,

Timothy A. Boyd
Executive Director

Mr. Frederick W. McBrien, III
Secretary