

Attachment A

EAST NORRITON-PLYMOUTH-WHITPAIN
JOINT SEWER AUTHORITY
Minutes from Meeting held June 13, 2012

The regular monthly meeting of the East Norriton-Plymouth-Whitpain Joint Sewer Authority was called to order at 5:00 p.m. on Wednesday, June 13, 2012 at the Ross Street Treatment Plant in Plymouth Meeting, Pennsylvania. The following Board members were in attendance: Messrs. Roman Pronczak, Don Delamater, Harris Dainoff, Ed Isett, Tony Greco, Mike McBrien, James Staples, and Lew McQuirns. Also in attendance were Mr. Matt Brown, from ARRO Consulting, Mr. Timothy Boyd, Executive Director from the Authority, and the Authority's Solicitor, Mr. James Hollinger.

A motion was made by Mr. McQuirns, seconded by Mr. Staples, and unanimously passed to approve the minutes of the regular monthly meeting of May 9, 2012.

Mr. Brown reviewed the Engineer's Report as included in the board packet (see Attachment B). Mr. Brown updated the Board on the Laboratory Relocation Project. Masonry, roof, and wall wood framing is complete. The rooftop heat pump curb and roof precast plank steel support frame has been installed. The contractor submitted a \$2,059.00 change order for additional steel framing necessary for the precast plank support. The conduit from the blower building MCC to the transformer is complete and conduit installation in the laboratory room is ongoing. Rough in piping for water and drains are underway.

Mr. Hollinger informed the Board that he is working with the JSA staff to cancel the flood insurance policy with the Hartford Group.

Mr. Boyd presented the financial statements for the Authority (see Attachment C). At 50% of the year, the Authority has spent 40% of the budget. He stated that the bank accounts have been reconciled to the end of May 2012.

Cash received for outside sludge for the month of April was \$15,770.34.

Mr. Boyd informed the Board there are no personnel issues to discuss.

Mr. Boyd informed the Board that the JSA received an official Notice of Violation from DEP for the storm related overflow at the Sawmill Run Pump Station due to a probable lightening strike. A response was submitted by the deadline.

Mr. Boyd informed the Board that the JSA received a letter from SEPTA. The JSA met with SEPTA in the past to discuss an easement proposal to access railroad tracks running behind the plant. SEPTA will pay the \$2,000.00 and provide a Certificate of Liability. SEPTA will forward a standard form for review.

A motion was made by Mr. Staples, seconded by Mr. McBrien, and unanimously passed to authorize the Solicitor to review SEPTA's Easement documents and the Executive Director to execute the document once reviewed by the Solicitor.

A motion was made by Mr. Greco, seconded by Mr. Delamater, and unanimously passed to approve the June bills for \$86,317.64, ratify payment of payrolls for \$148,359.40, ratify checks #19180 \$250.00, #19181 \$30.76, #19182 \$5,384.15, and ratify P-Card payment of \$37,452.34, for total payables of \$277,794.29.

A motion was made by Mr. Staples, seconded by Mr. McQuirns, and unanimously passed to approve payment of Capital Requisitions AU432 through AU436 in the total amount of \$12,332.92.

A motion was made by Mr. Greco, seconded by Mr. McBrien, and unanimously passed to approve Change Order #1 to the Laboratory Relocation General Contract for additional roof work related to the HVAC unit in the amount of \$2,059.00.

The Board reviewed the Superintendent's O&M Report

The Board reviewed the Flow Connection Report.

The Board went into Executive session.

A motion was made by Mr. McBrien, seconded by Mr. Greco, and unanimously passed to adjourn the meeting at 5:20 pm.

Respectfully prepared by,

Submitted for approval by,

Timothy A. Boyd
Executive Director

Mr. Frederick W. McBrien, III
Secretary