

Attachment A

EAST NORRITON-PLYMOUTH-WHITPAIN
JOINT SEWER AUTHORITY
Minutes from Meeting held July 11, 2012

The regular monthly meeting of the East Norriton-Plymouth-Whitpain Joint Sewer Authority was called to order at 5:00 p.m. on Wednesday, July 11, 2012 at the Ross Street Treatment Plant in Plymouth Meeting, Pennsylvania. The following Board members were in attendance: Messrs. Roman Pronczak, Don Delamater, Harris Dainoff, Ed Isett, Tony Greco, Mike McBrien, Ed Isett, and Lew McQuirns. Also in attendance were Mr. Jay Jackson, from ARRO Consulting, Mr. Timothy Boyd, Executive Director from the Authority, and the Authority's Solicitor, Mr. James Hollinger.

A motion was made by Mr. Delamater, seconded by Mr. Greco, and unanimously passed to approve the minutes of the regular monthly meeting of June 13, 2012.

Mr. Jackson reviewed the Engineer's Report as included in the board packet (see Attachment B). Mr. Jackson updated the Board on the Laboratory Relocation Project. A meeting was held at Plymouth Township with the Codes Department regarding the first Code inspection findings. Some of the approved Plans were required to be modified by Plymouth Township Codes; the laboratory ceiling was redesigned and new impact protection bollards were designed. Both items were submitted to Plymouth Township Codes for review and approval. General Construction change orders for both of these items will be in the offing. Contractors waiting for approval of the ceiling redesign before work can continue.

Mr. Hollinger informed the Board that he received a call from AT&T regarding the easement. AT&T has not sent the easement document, once received he will review and advise the Board.

Mr. Boyd presented the financial statements for the Authority (see Attachment C). At 58% of the year, the Authority has spent 48% of the budget. He stated that the bank accounts have been reconciled to the end of June 2012.

Cash received for outside sludge for the month of April was \$37,675.33.

Mr. Boyd informed the Board there are no personnel issues to discuss.

Mr. Boyd informed the Board that he attended the annual Delaware Valley Health Insurance Trust conference.

Mr. Boyd informed the Board that the staff met with three cell phone providers to determine a replacement for the current carrier Nextel.

A motion was made by Mr. McQuirns, seconded by Mr. Greco, and unanimously passed to approve the July bills for \$129,761.96, ratify payment of payrolls for \$108,188.28, ratify bank charge for check envelopes for \$112.09 and ratify P-Card payment of \$29,009.57, for total payables of \$267,071.90.

A motion was made by Mr. Greco, seconded by Mr. Isett, and unanimously passed to approve payment of Capital Requisitions AU437 through AU443 in the total amount of \$89,453.68.


The Board reviewed the Superintendent's O&M Report

The Board reviewed the Flow Connection Report.

A motion was made by Mr. McBrien, seconded by Mr. Dainoff, and unanimously passed to adjourn the meeting at 5:09 pm.

Respectfully prepared by,

Submitted for approval by,



Timothy A. Boyd
Executive Director

Mr. Frederick W. McBrien, III
Secretary