

Attachment A

EAST NORRITON-PLYMOUTH-WHITPAIN  
JOINT SEWER AUTHORITY  
Minutes from Meeting held October 10, 2012

The regular monthly meeting of the East Norriton-Plymouth-Whitpain Joint Sewer Authority was called to order at 5:00 p.m. on Wednesday, October 10, 2012 at the Ross Street Treatment Plant in Plymouth Meeting, Pennsylvania. The following Board members were in attendance: Messrs. Roman Pronczak, Don Delamater, James Staples, Tony Greco, Ed Isett, Lew McQuirms, Mike McBrien, Harris Dainoff, and Mike Estock. Also in attendance were Mr. Matt Brown, from ARRO Consulting, Mr. Tim Boyd, Executive Director from the Authority, and for the Authority's Solicitor, Mr. Richard Grossman.

A motion was made by Mr. Greco, seconded by Mr. Isett, and unanimously passed to approve the minutes of the regular monthly meeting of September 12, 2012. Messrs. McBrien and Dainoff abstained.

Mr. Brown reviewed the Engineer's Report as included in the board packet (see Attachment B). The Laboratory Relocation Project is 75% complete. Mr. Brown informed the Board that there are additional change orders for the project forthcoming.

Mr. Grossman presented the Board with the finalized AT&T Easement Agreement document.

Mr. Boyd reviewed the financial statements for the Authority (see Attachment C). At 83% of the year, the Authority has spent 67% of the budget. He stated that the bank accounts have been reconciled to the end of September 2012.

Cash received for outside sludge for the month of September was \$7,531.30.

Mr. Boyd informed the Board the 2013 Operating and Capital Budgets are included on the agenda for approval.

Mr. Boyd informed the Board he polled eleven surrounding authorities regarding employee longevity acknowledgment programs. Only one authority has a program.

Mr. Boyd informed the Board construction on the Laboratory Relocation Project continues.

Mr. Boyd informed the Board there is no update to the Treatment Plant Expansion Project.

Mr. Boyd informed the Board he attended the Delaware Valley Workers Compensation Trust meeting.

Mr. Boyd informed the Board he met with the Township Managers on Wednesday, September 26, 2012 to review the 2013 Operating and Capital budgets, as well as the annual State of the Authority report. Copies of the documents were included in the Board Packets.

Mr. Boyd informed the Board he contacted Mr. Mike Wolf from Boenning & Scattergood to discuss financing options for the plant expansion project.

A motion was made by Mr. McQuirns, seconded by Mr. Greco, and unanimously passed to approve the October bills for \$123,156.59, ratify payment of payrolls for \$106,125.51, ratify check # 19362 for \$3,471.30, and ratify P-Card payment of \$15,317.53, for total payables of \$248,070.93.

A motion was made by Mr. Staples, seconded by Mr. Greco, and unanimously passed to approve payment of Capital Requisitions AU449 through AU457 in the total amount of \$137,167.45.

The Board reviewed the Superintendent's O&M Report and the Flow Connection Report.

A motion was made by Mr. Greco, seconded by Mr. Staples, and unanimously passed to approve the 2013 Operating Budget.

A motion was made by Mr. Staples, seconded by Mr. Greco, and unanimously passed to approve the 2013 Capital and Bond Budgets.

The Board went into executive session.

Upon return to the public meeting, a motion was made by Mr. Delamater, seconded by Mr. Greco, and unanimously passed to approve the Authority Employee Longevity Program recognizing employees with a one-time payment of \$250.00 for 25 years of employment.

A motion was made by Mr. McBrien, seconded by Mr. McQuirns, and unanimously passed to approve salary increases for non-union personnel in accordance with the Executive Director's recommendation.

A motion was made by Mr. Delamater, seconded by Mr. McBrien, and unanimously passed to appoint Mr. McQuirns as the Authority 1<sup>st</sup> Vice Chairman, Mr. Estock as the 2<sup>nd</sup> Vice Chairman, and appoint Mr. Estock to the Operating Committee.

A motion was made by Mr. McBrien, seconded by Mr. Staples, and unanimously passed to adjourn the meeting at 5:20 pm.

Respectfully prepared by,

  
\_\_\_\_\_  
Timothy A. Boyd  
Executive Director

Submitted for approval by,

\_\_\_\_\_  
Mr. Frederick W. McBrien, III  
Secretary