

Attachment A

EAST NORRITON-PLYMOUTH-WHITPAIN
JOINT SEWER AUTHORITY
Minutes from Meeting held October 9, 2013

The regular monthly meeting of the East Norriton-Plymouth-Whitpain Joint Sewer Authority was called to order at 5:00 p.m. on Wednesday, October 9, 2013 at the Ross Street Treatment Plant in Plymouth Meeting, Pennsylvania. The following Board members were in attendance: Messrs. Roman Pronczak, Don Delamater, Mike Estock, Lew McQuirns, Mike McBrien, Tony Greco, Harris Dainoff, and James Staples. Also in attendance were Mr. Matt Brown, from ARRO Consulting, Mr. Timothy Boyd, Executive Director from the Authority, and the Authority's Solicitor, Mr. James Hollinger.

A motion was made by Mr. McBrien, seconded by Mr. Greco, and unanimously passed to approve the minutes of the regular monthly meeting of September 11, 2013.

Mr. Brown reviewed the Engineer's Report as included in the board packet (see Attachment B). Mr. Brown informed the Board ARRO is reviewing the 2005 tapping fee and preparing a preliminary assessment to determine the impact of the proposed WWTP expansion expenses on the current tapping fee.

Mr. Hollinger announced the 2013 bonds settle on Thursday, October 10th. Mr. Hollinger also discussed issues with the Keystone Advertising easement recording.

Mr. Boyd presented the financial statements for the Authority (see Attachment C). At 83% of the year, the Authority has spent 69% of the budget. He stated that the bank accounts have been reconciled to the end of September 2013.

Cash received for outside sludge for the month of September was \$12,169.82.

Mr. Boyd informed the Board that he and Helen met with PLGIT to review investment options for the 2013 Bond proceeds.

Mr. Boyd informed the Board that the initial contract negotiation meeting with AFSCME was held on September 25th. A follow up meeting is scheduled for October 17th.

Mr. Boyd informed the Board that EPA conducted an inspection of the MIPP administration and no issues were noted.

Mr. Boyd informed the Board that he attended the Delaware Valley Workers Compensation Trust Annual Meeting.

Mr. Boyd informed the Board that DVIT conducted their annual safety visit. No discrepancies were observed.

Mr. Boyd informed the Board that he and Steve Hann are still working with DEP to resolve fines from the December 31, 2012 Saw Mill Pump Station overflow and August 2011 Solid Waste Permit violations.

Mr. Boyd informed the Board the annual Township Managers' meeting was held on September 26th. A copy of the Annual report was included in the Board packet.

Mr. Boyd informed the Board that he attended a PECO seminar on energy savings programs.

A motion was made by Mr. Greco, seconded by Mr. Delamater, and unanimously passed to approve the October bills for \$119,158.14, ratify payment of payrolls for \$99,179.71, ratify checks #19896 \$9,477.00, #19897 \$3,396.60, and ratify P-Card payment of \$31,532.69, for total payables of \$262,744.14 as shown on Attachment D.

A motion was made by Mr. Greco, seconded by Mr. Staples, and unanimously passed to approve payment of Bond Requisitions AU224-005S and AU225-2005S for a total amount of \$32,365.02.

A motion was made by Mr. McQuirns, seconded by Mr. McBrien, and unanimously passed to approve the 2014 Operating, Capital, and Bond Budgets.


The Board reviewed the Superintendent's O&M Report.

The Board reviewed the Flow Connection Report.

A motion was made by Mr. McBrien, seconded by Mr. Greco, and unanimously passed to adjourn the meeting at 5:17 pm.

Respectfully prepared by,

Submitted for approval by,



Timothy A. Boyd
Executive Director

Mr. Frederick W. McBrien, III
Secretary