

Attachment A

C: COUNCIL
1-035

EAST NORRITON-PLYMOUTH-WHITPAIN
JOINT SEWER AUTHORITY
Minutes from Meeting held December 11, 2013

The regular monthly meeting of the East Norriton-Plymouth-Whitpain Joint Sewer Authority was called to order at 5:00 p.m. on Wednesday, December 11, 2013 at the Ross Street Treatment Plant in Plymouth Meeting, Pennsylvania. The following Board members were in attendance: Messrs. Roman Pronczak, Don Delamater, Tony Greco, Harris Dainoff, Ed Isett, James Staples, Lew McQuirns, Mike McBrien, and Mike Estock. Also in attendance were Mr. Jay Jackson, from ARRO Consulting, Mr. Tim Boyd, Executive Director from the Authority, and the Authority's Solicitor, Mr. James Hollinger.

A motion was made by Mr. McBrien, seconded by Mr. Staples, and unanimously passed to approve the minutes of the regular monthly meeting of November 13, 2013, as amended. Messrs. Harris Dainoff and Tony Greco abstained.

Mr. Jackson reviewed the Engineer's Report as included in the board packet (see Attachment B). Mr. Jackson informed the Board ARRO reviewed the Lafayette Street Extension project contractor's temporary sewer gravity bypass submission. At the request of the Executive Director, ARRO prepared a response letter that was sent to McCormick Taylor on November 12, 2013.

Mr. Hollinger had nothing to report.

Mr. Boyd reviewed the financial statements for the Authority (see Attachment C). At 99% of the year, the Authority has spent 83% of the budget. He stated that the bank accounts have been reconciled to the end of November 2013.

Cash received for outside sludge for the month of November was \$19,385.60.

Mr. Boyd informed the Board due to changes in the trust indenture, CD investment purchase fees for the 2013 bond funds have to be approved as an invoice and require an approved/signed requisition.

Mr. Boyd informed the Board Joe Abbott, Maintenance Mechanic, was terminated as an employee effective December 4, 2013. The Authority will begin the process to hire a replacement mechanic.

Mr. Boyd informed the Board the 2014 Non-union employee salaries are on the agenda for approval.

Mr. Boyd informed the Board that the DEP fine from the December 31, 2012 Sawmill Run Pump Station overflow and Solid Waste Permit violations have been resolved. The consent decree is on the agenda for approval.

A motion was made by Mr. McBrien, seconded by Mr. McQuirns, and unanimously passed to approve the December bills for \$83,950.09, ratify payment of payrolls for \$102,865.21, ratify check # 19984 for \$3,393.90, # 19985 for \$18.47, # 19986 for \$38.54, #19987 for

\$8,774.15, #19988 for \$100.00, and ratify P-Card payment of \$29,032.81, for total payables of \$228,173.17.

A motion was made by Mr. Staples, seconded by Mr. Greco, and unanimously passed to approve the 2013 Sewer Revenue Bond Series Requisition 001-2013S, in the amount of \$2,826.47 (corrected from the agenda).

A motion was made by Mr. Greco, seconded by Mr. Delamater, and unanimously passed to approve the DEP Consent Decree for the December 31, 2012 Sawmill Run Pump Station overflow and Solid Waste Permit violations, subject to JSA attorney approval, in the amount of \$35,000.00.

A motion was made by Mr. McBrien, seconded by Mr. Greco, and unanimously passed to approve the 2014 Non-union Employee Salaries per the Executive Director's Memo dated November 13, 2013.

The Board reviewed the Superintendent's O&M Report and the Flow Connection Report.

Mr. Pronczak thanked everyone for their contributions to Authority over the past year and wished all a Merry Christmas and a Happy Healthy New Year.

A motion was made by Mr. McBrien, seconded by Mr. Staples, and unanimously passed to adjourn the meeting at 5:22 pm.

Respectfully prepared by,

Submitted for approval by,



Timothy A. Boyd
Executive Director

Mr. Frederick W. McBrien, III
Secretary