

Attachment A

EAST NORRITON-PLYMOUTH-WHITPAIN
JOINT SEWER AUTHORITY
Minutes from Meeting held February 13, 2013

The regular monthly meeting of the East Norriton-Plymouth-Whitpain Joint Sewer Authority was called to order at 5:00 p.m. on Wednesday, February 13, 2013 at the Ross Street Treatment Plant in Plymouth Meeting, Pennsylvania. The following Board members were in attendance: Messrs. Roman Pronczak, Don Delamater, Mike Estock, James Staples, Anthony Greco, Ed Isett, and Mike McBrien. Also in attendance were Mr. Jay Jackson, from ARRO Consulting, Mr. Timothy Boyd, Executive Director from the Authority, and the Authority's Solicitor, Mr. James Hollinger.

A motion was made by Mr. Greco, seconded by Mr. Delamater, and unanimously passed to approve the minutes of the regular monthly meeting of January 9, 2013.

Mr. Jackson reviewed the Engineer's Report as included in the board packet (see Attachment B). Mr. Jackson informed the board ARRO started preparing the Authority's 2012 Chapter 94 report. Questionnaires were sent out to the contributing municipalities.

Mr. Jackson stated, ARRO prepared and submitted the Annual Report of Consulting Engineer to the Trustee, U.S. Bank Corporate Trust Services.

Mr. Hollinger had nothing to report.

Mr. Boyd presented the financial statements for the Authority (see Attachment C). At 16% of the year, the Authority has spent 12% of the budget. He stated that the bank accounts have been reconciled to the end of January 2013.

Cash received for outside sludge for the month of January was \$22,169.29.

Mr. Boyd informed the Board that Mr. Jakoby, plant operator, resigned from the JSA to pursue a position with a private contract operations firm.

Mr. Boyd informed the Board the JSA received a letter from PMRS they are updating our contract based upon new IRS regulations. Mr. Boyd may need to set up a Personnel Committee meeting in March to review the revised contract.

Mr. Boyd informed the Board that Phase I of the Fairfield Road Interceptor Manhole repair project is complete. Coordination for the second and final phase is underway.

Mr. Boyd met with the Township Managers to discuss financing options for the Plant Expansion Project. It was discussed about having Plymouth Township obtain a shadow bond rating at the Authority's expense. Ms. Weiss will review this with Plymouth Township Council and advise.

Mr. Boyd informed the Board that PMAA is conducting their Annual Board Member Training Session. The information is included in the board packet.

Mr. Boyd informed the Board a memo outlining 2013 staff goals and a memo highlighting accomplishments from 2012 are included in the board packet.

Mr. Boyd informed the Board a memo regarding 2012 sludge disposal costs is included in the board packet.

Mr. Boyd informed the Board that the JSA received a letter from DEP assessing \$102,818 fine for the December 31, 2012 overflow at the Saw Mill Run Pump Station. The assessment also included a \$25,000 fine for alleged sludge violation from the August, 2011 NOV. Mr. Boyd is working with Steve Hann to resolve the issue with DEP.

A motion was made by Mr. Greco, seconded by Mr. Delamater, and unanimously passed to approve the February bills for \$131,766.96, ratify payment of payrolls for \$131,325.34, ratify checks #19539 \$38,373.42, #19550 \$1,250.00, #19540 \$31.89, and ratify P-Card payment of \$18,458.58, for a payables of \$321,206.19.

A motion was made by Mr. McBrien, seconded by Mr. Staples, and unanimously passed to approve payment of Capital Requisitions AU473 and AU474 in the amount of \$11,049.77.

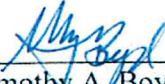
The Board reviewed the Superintendent's O&M Report.

The Board reviewed the Flow Connection Report.

A motion was made by Mr. McBrien, seconded by Mr. Greco, and unanimously passed to adjourn the meeting at 5:11 pm.

Respectfully prepared by,

Submitted for approval by,



Timothy A. Boyd
Executive Director

Mr. Frederick W. McBrien, III
Secretary