

Attachment A

EAST NORRITON-PLYMOUTH-WHITPAIN
JOINT SEWER AUTHORITY
Minutes from Meeting held March 13, 2013

The regular monthly meeting of the East Norriton-Plymouth-Whitpain Joint Sewer Authority was called to order at 5:00 p.m. on Wednesday, March 13, 2013 at the Ross Street Treatment Plant in Plymouth Meeting, Pennsylvania. The following Board members were in attendance: Messrs. Roman Pronczak, Don Delamater, Mike Estock, Lew McQuirns, Harris Dainoff, James Staples, Anthony Greco, Ed Isett, and Mike McBrien. Also in attendance were Mr. Jay Jackson, from ARRO Consulting, Mr. Timothy Boyd, Executive Director from the Authority, and the Authority's Solicitor, Mr. James Hollinger.

A motion was made by Mr. Greco, seconded by Mr. Delamater, and unanimously passed to approve the minutes of the regular monthly meeting of February 13, 2013. Mr. Dainoff abstained.

Mr. Jackson reviewed the Engineer's Report as included in the board packet (see Attachment B). Mr. Jackson informed the board that ARRO started preparing the Authority's 2012 Chapter 94 report. Questionnaires were sent out to the contributing municipalities and metered flow and rainfall data has been received from the WWTP. ARRO would like the information from the contributing municipalities to be submitted to ARRO by March 15 in order to complete a draft report for the Executive Director's review by March 22.

Mr. Hollinger had nothing to report.

Mr. Boyd presented the financial statements for the Authority (see Attachment C). At 25% of the year, the Authority has spent 18% of the budget. He stated that the bank accounts have been reconciled to the end of February 2013.

Cash received for outside sludge for the month of February was \$12,428.80.

Mr. Board stated that a copy of the 2012 Audit has been distributed to each of the Board Members.

Mr. Boyd informed the Board that he met with a representative from PMRS to discuss an update to the Authority's pension contract required due to IRS changes. We are currently reviewing options for discussion with the Personnel Committee. There was a discussion regarding the excess interest distribution allocations. Mr. Boyd will get more information for the Board,

Mr. Boyd informed the Board that he sent the RFP for Bond Counsel. Replies are due back by March 15th.

Mr. Boyd informed the Board that he is still working with Steve Hann to resolve the DEP fine issue from December 31, 2012 at Sawmill Run Pump Station.

Mr. Boyd informed the Board that the staff conducted a school tour for 3rd and 4th graders from Miquon School.

Mr. Boyd informed the Board that he met with our PECO account representative for the annual review of the accounts.

A motion was made by Mr. Greco, seconded by Mr. McQuirns, and unanimously passed to approve the March bills for \$41,963.38, ratify payment of payrolls for \$101,209.67, ratify checks #19592 \$3,642.25, #19593 \$11.91, #19594 \$507.00, #19595 \$18,839.16, and ratify P-Card payment of \$35,062.06, for a payables of \$201,235.44.

A motion was made by Mr. McBrien, seconded by Mr. Delamater, and unanimously passed to approve payment of Capital Requisitions AU475 through AU478 in the amount of \$10,032.93.

A motion was made by Mr. Greco, seconded by Mr. McBrien and unanimously passed to approve payment of 2005 Bond Requisitions 0219-2005S in the amount of \$8,649.05.

The Board reviewed the Superintendent's O&M Report.

The Board reviewed the Flow Connection Report.

A motion was made by Mr. McBrien, seconded by Mr. McQuirns, and unanimously passed to adjourn the meeting at 5:20 pm.

Respectfully prepared by,

Submitted for approval by,



Timothy A. Boyd
Executive Director

Mr. Frederick W. McBrien, III
Secretary