

Attachment A

EAST NORRITON-PLYMOUTH-WHITPAIN
JOINT SEWER AUTHORITY
Minutes from Meeting held April 10, 2013

The regular monthly meeting of the East Norriton-Plymouth-Whitpain Joint Sewer Authority was called to order at 5:00 p.m. on Wednesday, April 10, 2013 at the Ross Street Treatment Plant in Plymouth Meeting, Pennsylvania. The following Board members were in attendance: Messrs. Roman Pronczak, Don Delamater, Mike Estock, Lew McQuirns, Harris Dainoff, James Staples, and Mike McBrien. Also in attendance were Mr. Matt Brown, from ARRO Consulting, Mr. Timothy Boyd, Executive Director from the Authority, and the Authority's Solicitor, Mr. James Hollinger.

A motion was made by Mr. Delamater, seconded by Mr. McBrien, and unanimously passed to approve the minutes of the regular monthly meeting of March 13, 2013, as corrected.

Mr. Brown reviewed the Engineer's Report as included in the board packet (see Attachment B). Mr. Brown informed the Board ARRO completed preparation of the Authority's 2012 Chapter 94 report. A draft report was given to the Executive Director for review on March 22, 2013. Review comments were incorporated into the report and copies were sent to the Executive Director for signature and submittal to PADEP on March 26, 2013.

Mr. Hollinger had nothing to report.

Mr. Boyd presented the financial statements for the Authority (see Attachment C). At 33% of the year, the Authority has spent 27% of the budget. He stated that the bank accounts have been reconciled to the end of March 2013.

Cash received for outside sludge for the month of March was \$3,779.25.

Mr. Boyd reviewed a letter received from PLGIT in response to a question on an audit note stating that PLGIT accounts are not insured.

Mr. Boyd informed the Board an employment offer was made to Mr. Caleb Edwards to fill an open operator position. He is scheduled to start employment on April 22nd.

Mr. Boyd informed the Board the Authority received 4 responses to the RFP for Bond Counsel.

A motion was made by Mr. McBrien, seconded by Mr. Staples, and unanimously passed to appoint Saul Ewing LLP as the Authority's Bond Counsel for the 2013 Bond Series.

A motion was made by Mr. McBrien, seconded by Mr. Staples, and unanimously passed to appoint Boenning & Scattergood, Inc as the Authority's Underwriter for the 2013 Bond Series.

Mr. Boyd informed the Board that he is still working with Steve Hann to resolve the DEP fine issue from December 31, 2012 overflow issue at the Saw Mill Pump Station.

Mr. Boyd informed the Board that he spoke with the Authority's electrical supply representative, Constellation Energy, regarding savings on electric costs if we extend our current contract.

A motion was made by Mr. Staples, seconded by Mr. McBrien, and unanimously passed to extend the electric contract with Constellation Energy for three years at the non-blended rate.

A motion was made by Mr. Delamater, seconded by Mr. McQuirns, and unanimously passed to approve the April bills for \$176,125.02, ratify payment of payrolls for \$102,320.64, ratify checks #19627 \$1,888.16, #19628 \$3,459.21, #19629 \$9,846.06, and ratify P-Card payment of \$38,432.87, for a total payables of \$332,071.96.

A motion was made by Mr. Staples, seconded by Mr. Dainoff, and unanimously passed to approve payment of Capital Requisitions AU479 through AU485 in the total amount of \$18,922.34.


The Board reviewed the Superintendent's O&M Report.

The Board reviewed the Flow Connection Report.

A motion was made by Mr. McBrien, seconded by Mr. Staples, and unanimously passed to adjourn the meeting at 5:22 pm.

Respectfully prepared by,

Submitted for approval by,



Timothy A. Boyd
Executive Director

Mr. Frederick W. McBrien, III
Secretary