

Attachment A

EAST NORRITON-PLYMOUTH-WHITPAIN  
JOINT SEWER AUTHORITY  
Minutes from Meeting held September 11, 2013

The regular monthly meeting of the East Norriton-Plymouth-Whitpain Joint Sewer Authority was called to order at 5:00 p.m. on Wednesday, September 11, 2013 at the Ross Street Treatment Plant in Plymouth Meeting, Pennsylvania. The following Board members were in attendance: Messrs. Roman Pronczak, Don Delamater, Mike Estock, Lew McQuirns, Mike McBrien, Tony Greco, Harris Dainoff, and James Staples. Also in attendance were Mr. Jay Jackson, from ARRO Consulting, Mr. Timothy Boyd, Executive Director from the Authority, and the Authority's Solicitor, Mr. James Hollinger.

Mr. Mike Wolf, Boenning & Scattergood, informed the board that the sales of the 2013 Bonds sold today for a total amount of \$22, 170, 000, and the interest rates were locked in. Mr. Wolf reviewed the 2013 Bond Purchase Agreement.

A motion was made by Mr. McQuirns, seconded by Mr. McBrien, and unanimously passed to authorize Mr. Pronczak to sign the 2013 Bond Purchase Agreement.

A motion was made by Mr. Greco, seconded by Mr. Staples, and unanimously passed to approve the minutes of the regular monthly meeting of August 14, 2013. Messrs. McBrien and Dainoff abstained.

Mr. Jackson reviewed the Engineer's Report as included in the board packet (see Attachment B). Mr. Jackson informed the Board ARRO attended the Lafayette Street Extension Project's August 13th utility kick-off meeting and the August 26th utility meeting related to the sewer work and retaining wall foundation installation interface. ARRO reviewed the 2013 Series of Sewer Revenue Bonds computations for proof of debt service coverage and also prepared a draft Engineer's Certificate to accompany the Certificate of Authority Officers.

Mr. Hollinger commended all involved in the bond process.

Mr. Boyd presented the financial statements for the Authority (see Attachment C). At 75% of the year, the Authority has spent 61% of the budget. He stated that the bank accounts have been reconciled to the end of August 2013.

Cash received for outside sludge for the month of August was \$14,927.12.

Mr. Boyd informed the Board that the Operating Committee reviewed the draft 2014 Operating Budget. A copy was included in the Board packet.

Mr. Boyd informed the Board that Maillie provided a three year proposal for financial auditing services.

Mr. Boyd informed the Board that the 2014 Minimum Municipal Obligation for the PMRS pension plan is attached to the Board Packet for review. There is no Authority payment required for 2014.

Mr. Boyd discussed the state imposed impact fee on the Authority and the Townships and whether the Board has an interest in having Arro review the fees.

A motion was made by Mr. Greco, seconded by Mr. McQuirns, and unanimously passed to authorize Arro to begin a preliminary evaluation of the impact fee.

Mr. Boyd informed the Board that the initial contract negotiation meeting with AFSCME is scheduled for September 18<sup>th</sup>. The current contract expires on March 21, 2014.

Mr. Boyd informed the Board that the staff provided RK&K comments on the final preliminary plans for the plant expansion project.

Mr. Boyd informed the Board that the plant informed DEP of an overflow at the Headworks on August 13<sup>th</sup> due to high flows from a heavy rainstorm.

Mr. Boyd informed the Board that the bids for the disposal of incinerator ash were reviewed and a recommendation for award memo has been provided.

A motion was made by Mr. Staples, seconded by Mr. McBrien, and unanimously passed to award the Ash Disposal Contract to Advance Disposal.

Mr. Boyd informed the Board that the staff attended a utility coordination meeting with PennDot for the Lafayette Street project.

Mr. Boyd informed the Board that he and Steve Hann are still working with DEP to resolve fines from the December 31, 2012 Saw Mill Pump Station overflow and August 2011 Solid Waste Permit violations.

Mr. Boyd informed the Board that the annual Township Managers' meeting is scheduled for September 26<sup>th</sup>.

A motion was made by Mr. McBrien, seconded by Mr. Greco, and unanimously passed to approve the September bills for \$92,472.12, ratify payment of payrolls for \$98,575.45, ratify checks #19855 \$7,793.33, #19856 \$3,391.47, #19857 \$248.53, and ratify P-Card payment of \$23,977.64, for total payables of \$226,458.54 as shown on Attachment D.

A motion was made by Mr. Staples, seconded by Mr. Greco, and unanimously passed to approve payment of Bond Requisition AU223-005S for a total amount of \$685.00.

A motion was made by Mr. Greco, seconded by Mr. Staples, and unanimously passed to approve Maillie's proposal for financial auditing services.


The Board reviewed the Superintendent's O&M Report.

The Board reviewed the Flow Connection Report.

A motion was made by Mr. McBrien, seconded by Mr. Greco, and unanimously passed to adjourn the meeting at 5:35 pm.

Respectfully prepared by,

Submitted for approval by,

  
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Timothy A. Boyd  
Executive Director

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Mr. Frederick W. McBrien, III  
Secretary