

Attachment A

EAST NORRITON-PLYMOUTH-WHITPAIN  
JOINT SEWER AUTHORITY  
Minutes from Meeting held October 8, 2014

The regular monthly meeting of the East Norriton-Plymouth-Whitpain Joint Sewer Authority was called to order at 5:00 p.m. on Wednesday, October 8, 2014 at the Ross Street Treatment Plant in Plymouth Meeting, Pennsylvania. The following Board members were in attendance: Messrs. Roman Pronczak, Tony Greco, Lew McQuirns, Mike McBrien, Don Delamater, Marc Alfarano, and Mike Estock. Also in attendance were Mr. Jay Jackson, from ARRO Consulting, Mr. Timothy Boyd, Executive Director from the Authority, and the Authority's Solicitor, Mr. James Hollinger.

A motion was made by Mr. Greco, seconded by Mr. McBrien, and unanimously passed to approve the minutes of the regular monthly meeting of September 10, 2014.

Mr. Jackson reviewed the Engineer's Report as included in the package (see Attachment B). Mr. Jackson reported there are no new or unresolved issues to report for the month of September 2014.

Mr. Hollinger informed the Board that he had nothing to report.

Mr. Boyd presented the financial statements for the Authority (see Attachment C). At 83% of the year, the Authority has spent 71% of the operating budget. Bank accounts have been reconciled to the end of September 2014.

Cash received for outside sludge for the previous month was \$34,847.10.

Mr. Boyd informed the Board that the Capital Committee met after the September meeting to review the preliminary 2015 capital budgets.

Mr. Boyd informed the Board the 2015 Operating and Capital Budgets are on this month's agenda for approval.

Mr. Boyd informed the Board the denial of Mr. Roger Zirk's unemployment compensation appeal was upheld. The JSA was notified that he is appealing the referee's decision.

Mr. Boyd informed the Board the personnel committee will meet tonight after the board meeting to discuss 2015 non-union salaries.

Mr. Boyd informed the Board the Plant Expansion Project was advertised for bid. A recommendation for award will be made at the November meeting.

Mr. Boyd informed the Board tonight's agenda has been revised to include approval of a bond series invoice for Plymouth Township permit fees for the expansion project.

Mr. Boyd informed the Board he attended the annual Delaware Valley Workers Compensation Trust meeting. The JSA received a \$1,038.00 dividend for 2013. In addition, the JSA also received a \$5,155.00 dividend for liability insurance for 2013.

Mr. Boyd informed the Board he attended the annual Township Managers' meeting and reviewed the State of the Authority report and the 2015 proposed budgets. One topic of discussion was the depleting balance of the capital fund and potentially transferring a portion of excess operating funds into the capital fund at years end.

Mr. Boyd informed the Board that Mr. Peter Erndwein from DVIT performed our annual risk assessment site visit. There were no major issues noted.

A motion was made by Mr. McQuirns, seconded by Mr. Greco, and unanimously passed to approve the October bills for \$117,982.16, ratify payment of payrolls for \$118,616.57, and ratify checks #20410 \$4,203.34, #20411 \$11,376.02, #20412 \$44.46, #20419 \$20.00, #20420 \$20.00, #20421 \$20.00 and ratify P-Card payment of \$37,265.23, for total payables of \$289,548.23.

A motion was made by Mr. Greco, seconded by Mr. Delamater, and unanimously passed to approve Capital Requisitions # AU498 for a total amount of \$31,425.14.

A motion was made by Mr. Greco, seconded by Mr. Delamater, and unanimously passed to approve 2013 Sewer Revenue Bond Series Requisition #013-2013S in the amount of \$36,941.05.

A motion was made by Mr. McBrien, seconded by Mr. Greco, and unanimously passed to approve the 2015 Operating Budget.

A motion was made by Mr. McQuirns, seconded by Mr. Delamater, and unanimously passed to approve the 2015 Capital and Bond Budgets.


The Board reviewed the Superintendent's O&M Report.

The Board reviewed the Flow Connection Report.

A motion was made by Mr. McBrien, seconded by Mr. McQuirns, and unanimously passed to adjourn the meeting at 5:12 pm.

Respectfully prepared by,

Submitted for approval by,

  
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Timothy A. Boyd  
Executive Director

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Mr. Frederick W. McBrien, III  
Secretary