

Attachment A

EAST NORRITON-PLYMOUTH-WHITPAIN
JOINT SEWER AUTHORITY
Minutes from Meeting held November 12, 2014

The regular monthly meeting of the East Norriton-Plymouth-Whitpain Joint Sewer Authority was called to order at 5:00 p.m. on Wednesday, November 12, 2014 at the Ross Street Treatment Plant in Plymouth Meeting, Pennsylvania. The following Board members were in attendance: Messrs. Roman Pronczak, Lew McQuirns, Mike McBrien, Don Delamater, Ed Isett, James Staples, Marc Alfarano, and Mike Estock. Also in attendance were Mr. Jay Jackson, from ARRO Consulting, Mr. Timothy Boyd, Executive Director from the Authority, and the Authority's Solicitor, Mr. James Hollinger.

A motion was made by Mr. McBrien, seconded by Mr. McQuirns, and unanimously passed to approve the minutes of the regular monthly meeting of October 8, 2014. Mr. Staples abstained.

Mr. Jackson reviewed the Engineer's Report as included in the package (see Attachment B). Mr. Jackson reported there are no new or unresolved issues to report for the month of October 2014.

Mr. Hollinger informed the Board that he had nothing to report.

Mr. Boyd presented the financial statements for the Authority (see Attachment C). At 92% of the year, the Authority has spent 80% of the operating budget. Bank accounts have been reconciled to the end of October 2014.

Cash received for outside sludge for the previous month was \$16,978.70.

Mr. Boyd is recommending a \$25,000.00 transfer from the 2014 Operating Budget to the Capital Account.

Mr. Boyd informed the Board that the JSA received a P-Card rebate check of \$1,887.00 for the period of September 2013 to September 2014.

Mr. Boyd informed the Board he received a Resolution from the JSA's Bond Council on the new SEC reporting requirement. The Resolution is on the Agenda for approval.

Mr. Boyd informed the Board the 2015 non-union salary adjustments are on the Agenda for approval.

Mr. Boyd informed the Board the increase in healthcare cost for 2015 is 12.1%. The increase exceeds the 7% threshold in the AFSCME contract for modifying the 2015 wage rate increase, so the wage increase rate will remain at 1%.

Mr. Boyd requested permission to purchase holiday gift cards for JSA employees. A motion was made by Mr. McBrien, seconded by Mr. Delamater, and unanimously passed to approve the purchase of \$75.00 holiday gift cards for JSA employees.

Mr. Boyd informed the Board the Plant Expansion Project pre-bid meeting was held on October 15th and was well attended. Bids for the project were opened electronically via PennBID on November 5th. An award recommendation is on the Agenda for approval.

A motion was made by Mr. Staples, seconded by Mr. McQuirns, and unanimously passed to award the general contract for \$6,561,000.00 to Michael F Ronca & Sons and award Phillip Brothers the electrical contract for \$2,431,000.00 for the Plant Expansion Project.

Mr. Boyd informed the Board the Lafayette Street Project work affecting Ross Street has been completed. Ross Street is now open. Mr. Boyd met with the County to discuss concerns regarding sight distance for the bike trail at the bridge.

Mr. Boyd reminded the Board that Mr. Tom Daly will be attending the December Board meeting in his absence.

A motion was made by Mr. Delamater, seconded by Mr. Staples, and unanimously passed to approve the November bills for \$88,835.18, ratify payment of payrolls for \$164,639.92, and ratify checks #20426 \$20.00, #20459 \$2,368.52, #20460 \$4,205.44, #20461 \$35.93, #20462 \$100.00, #20463 \$15.95, #20470 \$5,537.04 and ratify P-Card payment of \$50,443.05, for total payables of \$316,201.03.

A motion was made by Mr. Staples, seconded by Mr. Alfarano , and unanimously passed to approve 2013 Sewer Revenue Bond Series Requisition #014-2013S and 015-2013S for a total amount of \$101,348.16.

A motion was made by Mr. Staples, seconded by Mr. Alfarano, and unanimously passed to approve the transfer of \$25,000.00 from the Operating Budget to the Capital Fund.

A motion was made by Mr. McBrien, seconded by Mr. Delamater, and unanimously passed to approve the Non-Union Employee Salaries per the Executive Director's memo dated November 12, 2014.

A motion was made by Mr. McBrien, seconded by Mr. Staples, and unanimously passed to approve Resolution 2014-02 regarding the new SEC reporting requirements.


The Board reviewed the Superintendent's O&M Report.

The Board reviewed the Flow Connection Report.

A motion was made by Mr. McBrien, seconded by Mr. McQuirns, and unanimously passed to adjourn the meeting at 5:25 pm.

Respectfully prepared by,

Submitted for approval by,



Timothy A. Boyd
Executive Director

Mr. Frederick W. McBrien, III
Secretary