

Attachment A

EAST NORRITON-PLYMOUTH-WHITPAIN
JOINT SEWER AUTHORITY
Minutes from Meeting held December 10, 2014

The regular monthly meeting of the East Norriton-Plymouth-Whitpain Joint Sewer Authority was called to order at 5:00 p.m. on Wednesday, December 10, 2014 at the Ross Street Treatment Plant in Plymouth Meeting, Pennsylvania. The following Board members were in attendance: Messrs. Roman Pronczak, Lew McQuirns, Tony Greco, Mike McBrien, Don Delamater, James Staples, Marc Alfarano, and Mike Estock. Also in attendance were Mr. Jay Jackson, from ARRO Consulting, Mr. Tom Daly, Superintendent from the Authority, and the Authority's Solicitor, Mr. James Hollinger.

A motion was made by Mr. McBrien, seconded by Mr. McQuirns, and unanimously passed to approve the minutes of the regular monthly meeting of November 12, 2014.

Mr. Jackson reviewed the Engineer's Report as included in the package (see Attachment B). ARRO prepared and transmitted to U.S. Bank Corporate Trust Services the 2015 Budget report with Consulting Engineer's Certificate concerning adequacy of rates.

Mr. Hollinger informed the Board that he had nothing to report.

Mr. Daly presented the financial statements for the Authority (see Attachment C). At 99% of the year, the Authority has spent 87% of the operating budget. Bank accounts have been reconciled to the end of November 2014.

Cash received for outside sludge for the previous month was \$11,004.80.

Mr. Daly informed the Board the Plant Expansion Project bidders were notified of the intent to award.

Mr. Daly informed the Board that he and Tim attended DEP training for the on line Annual Emissions Summary reporting required by the new Title Five Permit.

Mr. Pronczak asked if the Municipalities could attend scheduled training at the JSA in 2015. Mr. Daly will advise Mr. Boyd and dates of training will be sent to the Board so they may attend.

Mr. McBrien stated Bank Account Summary #3 is incorrect. The correct ending balance amount should be \$5,363,873.54. Mr. Daly will advise Mr. Boyd of the correction and a revised Bank Summary will be sent to the Board Members.

A motion was made by Mr. McQuirns, seconded by Mr. Greco, and unanimously passed to approve the December bills for \$100,192.47, ratify payment of payrolls for \$110,732.75, and ratify checks #20513 \$35.56, #20514 \$11,383.50, #20515 \$45.65, #20516 \$27.87, and ratify P-Card payment of \$26,410.23, for total payables of \$248,828.03.

A motion was made by Mr. Delamater, seconded by Mr. Staples, and unanimously passed to approve Capital Requisitions # AU499 for a total amount of \$9,861.00.

A motion was made by Mr. Greco, seconded by Mr. Staples, and unanimously passed to approve 2013 Sewer Revenue Bond Series Requisition #016-2013S for a total amount of \$1,643.46.

The Board reviewed the Superintendent's O&M Report.


The Board reviewed the Flow Connection Report.

Mr. Pronczak thanked everyone for their contributions to Authority over the past year and wished all a Merry Christmas and a Happy Healthy New Year.

A motion was made by Mr. McQuirns, seconded by Mr. McBrien, and unanimously passed to adjourn the meeting at 5:10 pm.

Respectfully prepared by,

Submitted for approval by,



Timothy A. Boyd
Executive Director

Mr. Frederick W. McBrien, III
Secretary