

Attachment A

EAST NORRITON-PLYMOUTH-WHITPAIN
JOINT SEWER AUTHORITY
Minutes from Meeting held January 8, 2014

The regular monthly meeting of the East Norriton-Plymouth-Whitpain Joint Sewer Authority was called to order at 5:00 p.m. on Wednesday, January 8, 2014 at the Ross Street Treatment Plant in Plymouth Meeting, Pennsylvania. The following Board members were in attendance: Messrs. Roman Pronczak, Don Delamater, Anthony Greco, James Staples, Lew McQuirns, Mike Estock, and Mike McBrien. Also in attendance were Mr. Jay Jackson, from ARRO Consulting, Mr. Timothy Boyd, Executive Director from the Authority, and the Authority's Solicitor, Mr. James Hollinger.

Mr. Pronczak turned the meeting over to the Authority Solicitor, Mr. Hollinger, to temporarily chair the meeting until the appointment of the Authority Officers.

A motion was made by Mr. Staples, seconded by Mr. Greco, and unanimously passed to accept the slate of appointments as follows:

Chairman	Roman Pronczak
1 st Vice Chairman	Lewis McQuirns
2 nd Vice Chairman	Mike Estock
Treasurer	Anthony Greco
Asst. Treasurer	Donald Delamater
Alt Asst. Treasurer	Marc Alfarano
Secretary	Frederick McBrien, III
Asst. Secretary	James Staples
Alt Asst. Secretary	Ed Isett

The Solicitor turned the meeting over to Mr. Pronczak.

A motion was made by Mr. Staples, seconded by Mr. McBrien, and unanimously passed to accept the committee assignments are as follows:

Operating Budget: Mike Estock, Anthony Greco, Lewis McQuirns
Personnel: Mike McBrien, Ed Isett, Don Delamater
Capital: Roman Pronczak, James Staples, Marc Alfarano

Mr. Pronczak noted Statements of Financial Interest are due from all Board Members prior to May 1, 2014.

A motion was made by Mr. McQuirns, seconded by Mr. Staples and unanimously passed to appoint ARRO Consulting as the Authority's Consulting Engineer.

A motion was made by Mr. McBrien, seconded by Mr. Greco and unanimously passed to appoint Mr. James Hollinger as the Authority's Solicitor.

A motion was made by Mr. Greco, seconded by Mr. Staples, and unanimously passed to approve the minutes of the regular monthly meeting of December 11, 2013.

Mr. Jackson reviewed the Engineer's Report as included in the package (see Attachment B). Mr. Jackson informed the Board ARRO prepared and transmitted the 2014 Budget report with Consulting Engineer's Certificate concerning adequacy of rates to US Bank. ARRO also reviewed the Lafayette Street Extension project contractor's temporary sewer gravity bypass resubmission and the water main relocation layout. At the request of the Executive Director, ARRO prepared a response letter with comments to the resubmission to McCormick Taylor.

Mr. Hollinger informed the Board that he had nothing to report.

Mr. Boyd presented the financial statements for the Authority (see Attachment C). At 8% of the year, the Authority has spent 4% of the budget and a revised December Bill List is on the agenda for approval. He stated that the bank accounts have been reconciled to the end of December 2013.

Cash received for outside sludge for the month of December was \$28,250.86.

Mr. Boyd informed the Board there were no personnel issues.

Mr. Boyd informed the Board a meeting is scheduled with RK&K for January 10th to review the final plans on the Plant Expansion Project.

Mr. Boyd informed the Board that Mr. Harris Dainoff has resigned as an East Norriton Township representative to the Authority Board.

A motion was made by Mr. Greco, seconded by Mr. Staples, and unanimously passed to approve the revised December bills for \$160,960.79, ratify payment of payrolls for \$154,984.90, ratify check #19984 \$3,393.90, check # 19985 \$18.47, check # 19986 \$38.54, check # 19987 \$8,774.15, check # 19988 \$100.00, and ratify P-Card payment of \$36,125.95, for total revised payables of \$393,429.51.

A motion was made by Mr. McBrien, seconded by Mr. Greco, and unanimously passed to approve the January bills for \$92,588.87 and ratify payment of payrolls for \$52,114.08, for total payables of \$144,702.95.


The Board reviewed the Superintendent's O&M Report.

The Board reviewed the Flow Connection Report.

A motion was made by Mr. McBrien, seconded by Mr. Delamater, and unanimously passed to adjourn the meeting at 5:11 pm.

Respectfully prepared by,

Submitted for approval by,



Timothy A. Boyd
Executive Director

Mr. Frederick W. McBrien, III
Secretary