

Attachment A

EAST NORRITON-PLYMOUTH-WHITPAIN  
JOINT SEWER AUTHORITY  
Minutes from Meeting held February 12, 2014

The regular monthly meeting of the East Norriton-Plymouth-Whitpain Joint Sewer Authority was called to order at 5:00 p.m. on Wednesday, February 12, 2014 at the Ross Street Treatment Plant in Plymouth Meeting, Pennsylvania. The following Board members were in attendance: Messrs. Roman Pronczak, Don Delamater, Anthony Greco, James Staples, Lew McQuirns, Mike Estock, Marc Alfarano, and Mike McBrien. Also in attendance were Mr. Jay Jackson, from ARRO Consulting, Mr. Timothy Boyd, Executive Director from the Authority, and the Authority's Solicitor, Mr. James Hollinger.

A motion was made by Mr. McQuirns, seconded by Mr. Delamater, and unanimously passed to approve the minutes of the regular monthly meeting of January 8, 2014.

Mr. Jackson reviewed the Engineer's Report as included in the package (see Attachment B). Mr. Jackson informed the Board ARRO started part-time resident project representative services observing the contractor's work for the sanitary sewer portion of the Lafayette Street Extension project. The contractor has started assembling piping necessary for the interceptor bypass and has set permanent manhole #2B in place.

ARRO is reviewing another submission of the Lafayette Street Extension project contractor's temporary sewer gravity bypass. The resubmission includes a gravity component with the provision for a 12" stand-by pump with a 12" back-up pump to manage the 24.5 MGD peak design flow if it occurs.

Mr. Hollinger informed the Board that he had nothing to report.

Mr. Boyd presented the financial statements for the Authority (see Attachment C). At 16% of the year, the Authority has spent 11% of the budget. Bank accounts have been reconciled to the end of January 2014.

Cash received for outside sludge for the month of January was \$13,447.20.

Mr. Boyd informed the Board Maillie has completed the review work for the 2013 financial audit.

Mr. Boyd informed the Board that an existing employee, Steve Spurio, has applied for the mechanic position. Mr. Spurio's six month probationary period started on February 3, 2014.

Mr. Boyd informed the Board staff met with RK&K for January 10<sup>th</sup> to review the final plans on the Plant Expansion Project.

Mr. Boyd informed the Board the JSA may be required to apply for a Title V Air Permit as the result of changes to the EPA regulations on Sewage sludge Incinerators.

Mr. Boyd stated work continues on the Lafayette Street project. There have been numerous changes to construction, resulting in additional engineering review costs for the JSA.

Mr. Boyd informed the Board a memo regarding 2013 sludge disposal costs was included in the board packet. Based on the analysis, incineration still make the most financially practical disposal method.

A motion was made by Mr. Greco, seconded by Mr. Delamater, and unanimously passed to approve the February bills for \$103,512.45, ratify payment of payrolls for \$125,421.53, ratify check #20081 \$100.00, check # 20082 \$33.11, check # 20083 \$20.00, and ratify P-Card payment of \$34,002.56, for total payables of \$263,089.65.

A motion was made by Mr. Staples, seconded by Mr. Greco, and unanimously passed to approve Capital Requisitions # AU495 and AU496 for a total amount of \$13,465.49.

A motion was made by Mr. Staples, seconded by Mr. McBrien, and unanimously passed to approve 2005/2013 Sewer Revenue Bond Series Requisition #0227-2005S in the amount of \$4,719.69.


The Board reviewed the Superintendent's O&M Report.

The Board reviewed the Flow Connection Report.

A motion was made by Mr. McBrien, seconded by Mr. Greco, and unanimously passed to adjourn the meeting at 5:19 pm.

Respectfully prepared by,

Submitted for approval by,

  
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Timothy A. Boyd  
Executive Director

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Mr. Frederick W. McBrien, III  
Secretary