

Attachment A

COUNCIL
5-018

EAST NORRITON-PLYMOUTH-WHITPAIN
JOINT SEWER AUTHORITY
Minutes from Meeting held April 9, 2014

The regular monthly meeting of the East Norriton-Plymouth-Whitpain Joint Sewer Authority was called to order at 5:00 p.m. on Wednesday, April 9, 2014 at the Ross Street Treatment Plant in Plymouth Meeting, Pennsylvania. The following Board members were in attendance: Messrs. Roman Pronczak, Don Delamater, Anthony Greco, James Staples, Mike Estock and Marc Alfarano. Also in attendance were Mr. Jay Jackson, from ARRO Consulting, Mr. Timothy Boyd, Executive Director from the Authority, and the Authority's Solicitor, Mr. James Hollinger.

A motion was made by Mr. Greco, seconded by Mr. Delamater, and unanimously passed to approve the minutes of the regular monthly meeting of March 12, 2014.

Mr. Jackson reviewed the Engineer's Report as included in the package (see Attachment B). ARRO observed the contractor on the Lafayette Street Project. The contractor completed installation of the sanitary sewer, which included three new manholes and approximately 142 lineal feet of 36" diameter pipe installed between existing manhole #3 in Ross Road and the end of the casing at the Norfolk-Southern right-of-way.

ARRO completed preparation of the Authority's 2013 Chapter 94 report. A draft report was sent to the Executive Director for review on March 26, 2014.

Mr. Hollinger informed the Board that he had nothing to report.

Mr. Boyd presented the financial statements for the Authority (see Attachment C). At 33% of the year, the Authority has spent 25% of the operating budget. Bank accounts have been reconciled to the end of March 2014.

Cash received for outside sludge for the month of February was \$17,544.16.

Mr. Boyd informed the Board there are no personnel issues to discuss.

Mr. Boyd informed the Board that ARRO completed and submitted the 2013 Chapter 94 Report to DEP.

M. Boyd informed the Board the incinerator repairs were completed and the incinerator is back in service.

A motion was made by Mr. Greco, seconded by Mr. Delamater, and unanimously passed to approve the April bills for \$32,855.44, ratify payment of payrolls for \$106,566.12, ratify check #20167 \$750, check #20168 \$21,517.74, check # 20169 \$4,204.13, check#20170 \$375.00, check#20171 \$2,250.00, check#20172 \$34.70 and ratify P-Card payment of \$29,758.20, for total payables of \$198,311.32.

A motion was made by Mr. Staples, seconded by Mr. Greco, and unanimously passed to approve Capital Requisitions # 002-2013S and 006-2013S for a total amount of \$29,280.14.

A motion was made by Mr. Staples, seconded by Mr. Greco, and unanimously passed to approve 2005/2013 Sewer Revenue Bond Series Requisition #003-2013S through 005-2013S for a total amount of \$1,247.46.


The Board reviewed the Superintendent's O&M Report.

The Board reviewed the Flow Connection Report.

A motion was made by Mr. Greco, seconded by Mr. Staples, and unanimously passed to adjourn the meeting at 5:15 pm.

Respectfully prepared by,

Submitted for approval by,



Timothy A. Boyd
Executive Director

Mr. Frederick W. McBrien, III
Secretary