

Attachment A

EAST NORRITON-PLYMOUTH-WHITPAIN
JOINT SEWER AUTHORITY
Minutes from Meeting held May 14, 2014

The regular monthly meeting of the East Norriton-Plymouth-Whitpain Joint Sewer Authority was called to order at 5:00 p.m. on Wednesday, May 14, 2014 at the Ross Street Treatment Plant in Plymouth Meeting, Pennsylvania. The following Board members were in attendance: Messrs. Roman Pronczak, Don Delamater, Mike McBrien, Lew McQuirns, James Staples, Mike Estock and Marc Alfarano. Also in attendance was Mr. Jay Jackson, from ARRO Consulting, Mr. Timothy Boyd, Executive Director from the Authority, and the Authority's Solicitor, Mr. James Hollinger.

A motion was made by Mr. McQuirns, seconded by Mr. Delamater, and unanimously passed to approve the minutes of the regular monthly meeting of April 9, 2014. Mr. Mike McBrien abstained.

Mr. Jackson reviewed the Engineer's Report as included in the package (see Attachment B). Mr. Jackson reported there are no new or unresolved to report for the month of April 2014

Mr. Hollinger informed the Board that he had nothing to report.

Mr. Boyd presented the financial statements for the Authority (see Attachment C). At 42% of the year, the Authority has spent 35% of the operating budget. Bank accounts have been reconciled to the end of April 2014.

Cash received for outside sludge for the month of April was \$5,454.15.

Mr. Boyd informed the Board the Lab Technician was terminated effective April 21, 2014 and an Operator has resigned effective May 16, 2014. Rich Rancy, the former lab tech, has returned on a part time basis until a permanent replacement is determined. Staff will begin interviewing for operators for the two vacant positions.

The JSA labor attorney has changed firms. They have requested that the JSA execute a new engagement letter. The letter is included on the agenda for approval.

Mr. Boyd informed the Board the staff met with RK&K to review the electrical design for the treatment plant expansion project. The final plans are currently being reviewed by staff. We hope to advertise for bids on the project by the end of May.

M. Boyd informed the Board during the incinerator hearth repair, it was discovered that a portion of the refractory wall had separated from the shell and needed to be rebuilt.

Mr. Boyd informed the Board that the severe weather on April 30th did not cause an overflow at the Saw Mill Pump Station or the interceptor. The Schuylkill River backed up into the plant for a short period causing the trickling filter settling tanks to overflow. The overflow was reported to PA DEP.

A motion was made by Mr. Staples, seconded by Mr. Delamater, and unanimously passed to approve the May bills for \$174,974.33, ratify payment of payrolls for \$155,227.36, ratify check #20203 \$12,417.50, check #20204 \$4,112.90, check # 20205 \$371.78, check#20206 \$61.93, and ratify P-Card payment of \$27,969.27, for total payables of \$375,135.07.

A motion was made by Mr. McBrien, seconded by Mr. Staples, and unanimously passed to approve Capital Requisitions # 007-2013S and 008-2013S for a total amount of \$110,812.52.

A motion was made by Mr. Staples, seconded by Mr. McBrien, and unanimously passed to approve the Labor Attorney Engagement Letter.

The Board reviewed the Superintendent's O&M Report.

The Board reviewed the Flow Connection Report.

A motion was made by Mr. McBride, seconded by Mr. Staples, and unanimously passed to adjourn the meeting at 5:11 pm.

Respectfully prepared by,

Submitted for approval by,



Timothy A. Boyd
Executive Director

Mr. Frederick W. McBrien, III
Secretary