

Attachment A

EAST NORRITON-PLYMOUTH-WHITPAIN
JOINT SEWER AUTHORITY
Minutes from Meeting held June 11, 2014

The regular monthly meeting of the East Norriton-Plymouth-Whitpain Joint Sewer Authority was called to order at 5:00 p.m. on Wednesday, June 11, 2014 at the Ross Street Treatment Plant in Plymouth Meeting, Pennsylvania. The following Board members were in attendance: Messrs. Roman Pronczak, Don Delamater, Ed Isett, Tony Greco, Mike McBrien, Lew McQuirns and James Staples. Also in attendance were Mr. Jay Jackson, from ARRO Consulting, Mr. Timothy Boyd, Executive Director from the Authority, and the Authority's Solicitor, Mr. James Hollinger.

A motion was made by Mr. McBrien, seconded by Mr. Staples, and unanimously passed to approve the minutes of the regular monthly meeting of May 14, 2014, as amended.

Mr. Jackson reviewed the Engineer's Report as included in the package (see Attachment B). Mr. Jackson reported there are no new or unresolved issues to report for the month of May 2014.

Mr. Hollinger reviewed a Freedom of Information Request received by Mr. Boyd regarding the Authority's 2013 Financial Audit. Mr. Hollinger reported that the audit is a public document.

Mr. Boyd presented the financial statements for the Authority (see Attachment C). At 50% of the year, the Authority has spent 40% of the operating budget. Bank accounts have been reconciled to the end of May 2014.

Cash received for outside sludge for the month of May was \$21,045.34

Mr. Boyd informed the Board that the Staff completed job interviews for two open Operator positions. Offers of employment were made and we are waiting for the results of the pre-employment physicals before determining start dates. Mr. Boyd also informed the Board that an Authority employee (Tony Branca) has decided to retire effective September 5, 2014. A third interviewee was offered a position, starting in August, to fill the vacancy.

A motion was made by Mr. McBrien, seconded by Mr. McQuirns, and unanimously passed to approve the June bills for \$53,147.16, ratify payment of payrolls for \$104,941.59, and ratify P-Card payment of \$38,257.31, for total payables of \$196,346.06.

A motion was made by Mr. Staples, seconded by Mr. Greco, and unanimously passed to approve Capital Requisition # 009-2013S in the amount of \$372.00.

A motion was made by Mr. McBrien, seconded by Mr. Greco, and unanimously passed to approve 2013 Sewer Revenue Bond Series Requisition #006-2013S in the amount of \$105.11.

The Board reviewed the Superintendent's O&M Report.


The Board reviewed the Flow Connection Report.

A motion was made by Mr. McBrien, seconded by Mr. Staples, and unanimously passed to adjourn the meeting at 5:11 pm.

The Board went into Executive Session to discuss potential litigation related to the design of the plant expansion project.

Respectfully prepared by,

Submitted for approval by,



Timothy A. Boyd
Executive Director

Mr. Frederick W. McBrien, III
Secretary