

Attachment A

EAST NORRITON-PLYMOUTH-WHITPAIN
JOINT SEWER AUTHORITY
Minutes from Meeting held September 10, 2014

The regular monthly meeting of the East Norriton-Plymouth-Whitpain Joint Sewer Authority was called to order at 5:00 p.m. on Wednesday, September 10, 2014 at the Ross Street Treatment Plant in Plymouth Meeting, Pennsylvania. The following Board members were in attendance: Messrs. Roman Pronczak, Tony Greco, Ed Isett, Lew McQuirns, Mike McBrien, Don Delamater, Marc Alfarano, and James Staples. Also in attendance were Mr. Jay Jackson, from ARRO Consulting, Mr. Timothy Boyd, Executive Director from the Authority, and the Authority's Solicitor, Mr. James Hollinger.

A motion was made by Mr. Greco, seconded by Mr. Alfarano, and unanimously passed to approve the minutes of the regular monthly meeting of August 13, 2014. Mr. McBrien abstained.

Mr. Jackson reviewed the Engineer's Report as included in the package (see Attachment B). Mr. Jackson reported there are no new or unresolved issues to report for the month of August 2014.

Mr. Hollinger informed the Board that he had nothing to report

Mr. Boyd presented the financial statements for the Authority (see Attachment C). At 67% of the year, the Authority has spent 64% of the operating budget. Bank accounts have been reconciled to the end of August 2014.

Cash received for outside sludge for the month of August was \$13,051.25.

Mr. Boyd informed the Board that the Operating Budget Committee met last month to review the preliminary 2015 operating budget. The Capital Committee will be meeting after tonight's meeting to review the 2015 capital budget. Mr. Boyd stated the Personal Committee will meet after the October meeting to discuss non-union 2015 salaries.

Mr. Boyd informed the Board there is one issue to discuss in Executive session regarding the 2013 Bond issue and personnel matter, neither requiring board action.

Mr. Boyd informed the Board that he and Mr. DeBernardi attended an Unemployment Compensation Appeal Hearing on the former Laboratory Technician Mr. Roger Zirk. The referee upheld the denial of unemployment compensation. Mr. Zirk also filed an age discrimination charge with the U.S. Equal Employment Opportunity Commission. The notification was sent to our insurance company (DVIT). An attorney was assigned to the case.

Mr. Boyd informed the Board staff met with RK&K to review the final plans and specification for the Plant Expansion Project. A few changes will be made and the project should be ready to bid in September.

Mr. Boyd informed the Board he received a PA DEP Notice of Violation for failure to report in a timely manner the incinerator incident on June 23, 2014.

Mr. Boyd discussed the natural gas supply bids coordinated by World Energy. A motion was made by Mr. McQuirns, seconded by Mr. Staples, and unanimously passed to approve the three year contract option with Compass Energy beginning April 1, 2015.

Mr. Boyd informed the Board the hypochlorite generation cell failed. A replacement was ordered at a pro-rated warranty cost of about \$30,000.00.

Mr. Boyd informed the Board the plant incurred two fecal hits during the month. The disinfection system was re-balanced prior to the hits. The residual chlorine levels were all normal. Staff is reviewing sampling procedures to determine if this could be the cause.

Mr. Boyd informed the Board there were two odor complaints at the Sawmill Pump Station location. Staff replaced odor control blocks and discovered an issue with the odor control system's carbon media. The media will be regenerated, and replaced if needed.

A motion was made by Mr. McQuirns, seconded by Mr. Greco, and unanimously passed to approve the September bills for \$89,693.15, ratify payment of payrolls for \$113,956.74, and ratify checks #20368 \$1,690.84, #20369 \$7,213.00, #20370 \$4,121.26, #20371 \$9,891.57, #20372 \$780.80, #20373 \$2,000.00, #20374 \$3,376.74, #20375 \$46.13 and ratify P-Card payment of \$20,787.09, for total payables of \$253,557.32.

The Board reviewed the Superintendent's O&M Report.

The Board reviewed the Flow Connection Report.

A motion was made by Mr. Staples, seconded by Mr. McBrien, and unanimously passed to adjourn the meeting at 5:20 pm and go into executive session.

Respectfully prepared by,

Submitted for approval by,



Timothy A. Boyd
Executive Director

Mr. Frederick W. McBrien, III
Secretary