

Attachment A

EAST NORRITON-PLYMOUTH-WHITPAIN
JOINT SEWER AUTHORITY
Minutes from Meeting held October 12, 2016

The regular monthly meeting of the East Norriton-Plymouth-Whitpain Joint Sewer Authority was called to order at 5:00 p.m. on Wednesday, October 12, 2016 at the Ross Street Treatment Plant in Plymouth Meeting, Pennsylvania. The following Board members were in attendance: Messrs. Roman Pronczak, Lew McQuirns, Tony Greco, Mike McBrien, John Zurzola, James Staples, Marc Alfarano and Al Fazzini. Also in attendance were Mr. Matt Brown, ARRO Consulting, Mr. Tim Boyd, Executive Director of the Authority, and the Authority's Solicitor, Mr. James Hollinger.

A motion was made by Mr. Greco, seconded by Mr. McBrien, and unanimously passed to approve the minutes of the regular monthly meeting of September 14, 2016.

Mr. Brown reviewed the Engineer's Report as included in the package (see Attachment B). Mr. Brown reported there were no new or unresolved issues to report during the month of September 2016.

Mr. Hollinger had nothing to report.

Mr. Boyd presented the financial statements for the Authority (see Attachment C). At 83% of the year, the Authority has spent 66% of the operating budget. Bank accounts have been reconciled to the end of September 2016.

There was no cash received for outside sludge for the previous month.

Mr. Boyd informed the Board the Capital Committee met after the September meeting to review the Draft 2017 Capital and Bond Budgets.

Mr. Boyd informed the Board that the Personnel Committee is meeting tonight after the board meeting to discuss 2017 non-union salaries.

Mr. Boyd informed the Board the Plant Expansion project is nearly complete. The BioMag start up process is underway.

Mr. Boyd informed the Board that GHD has started work on the DEP Plan approval and design process for the second stage scrubber incinerator modifications.

Mr. Boyd informed the Board the stack test on September 21st was unsuccessful. GHD is preparing plans and specifications for the second stage scrubber design.

Mr. Boyd informed the Board the annual meeting with the Township Managers was held on September 28th.

Mr. Boyd informed the Board he attended the annual Workers Compensation Trust meeting. The Authority was recognized for having no claims in 2015.

Mr. Boyd informed the Board Delaware Valley Insurance Trust performed their annual assessment of the plant. No major problems were noted. All minor issues from the prior year were corrected.

A motion was made by Mr. Greco, seconded by Mr. Staples, and unanimously passed to approve the October 2016 bills for \$88,360.90, ratify payment of payrolls for \$116,242.79, ratify checks#21454 \$190.00, #21455 \$25.00, #21456 \$30.45, #21457 \$4,498.51, #21458 \$45.06, #21459 \$1,649.81, #21460 \$6,134.10 and ratify P-Card payment of \$34,695.41, for a total payables of \$251,872.03 as shown on Attachment D.

A motion was made by Mr. Staples, seconded by Mr. Greco, and unanimously passed to approve 2013 Capital Improvements Requisitions #AU522 in the amount of \$25,645.00.

A motion was made by Mr. Staples, seconded by Mr. McBrien, and unanimously passed to approve 2013 Sewer Revenue Bond Series Requisitions #077 through #081 in the amount of \$95,539.58.

A motion was made by Mr. McQuirns, seconded by Mr. Alfarano, and unanimously passed to approve the 2017 Operating Budget.

A motion was made by Mr. Staples, seconded by Mr. Alfarano, and unanimously passed to approve the 2017 Bond and Capital Budgets, as amended to move the incinerator damper project from 2019 to 2017 and include it in the second stage scrubber project.


The Board reviewed the Superintendent's O&M Report.

The Board reviewed the Flow Connection Report.

A motion was made by Mr. McBrien, seconded by Mr. Greco, and unanimously passed to adjourn the meeting at 5:15 pm.

Respectfully prepared by,

Submitted for approval by,



Timothy A. Boyd
Executive Director

Mr. Frederick W. McBrien, III
Secretary