

Attachment A

EAST NORRITON-PLYMOUTH-WHITPAIN  
JOINT SEWER AUTHORITY  
Minutes from Meeting held November 9, 2016

The regular monthly meeting of the East Norriton-Plymouth-Whitpain Joint Sewer Authority was called to order at 5:00 p.m. on Wednesday, November 9, 2016 at the Ross Street Treatment Plant in Plymouth Meeting, Pennsylvania. The following Board members were in attendance: Messrs. Roman Pronczak, Lew McQuirns, Tony Greco, Mike McBrien, Mike Estock, John Zurzola, James Staples, Marc Alfarano and Al Fazzini. Also in attendance were Mr. Jay Jackson, ARRO Consulting, Mr. Tim Boyd, Executive Director of the Authority, and the Authority's Solicitor, Mr. James Hollinger.

A motion was made by Mr. McBrien, seconded by Mr. Greco, and unanimously passed to approve the minutes of the regular monthly meeting of October 12, 2016.

Mr. Jackson reviewed the Engineer's Report as included in the package (see Attachment B). Mr. Jackson reported there were no new or unresolved issues to report during the month of October 2016.

Mr. Hollinger had nothing to report.

Mr. Boyd presented the financial statements for the Authority (see Attachment C). At 92% of the year, the Authority has spent 72% of the operating budget. Bank accounts have been reconciled to the end of October 2016.

There was no cash received for outside sludge for the previous month.

Mr. Boyd informed the Board the JSA received our annual Credit Card rebate for \$2,464.39.

Mr. Boyd informed the Board a plant Operator has resigned effective November 11<sup>th</sup>.

Mr. Boyd informed the Board the Plant Expansion project is substantially complete. The BioMag start up process has been delayed due to a bad meter.

Mr. Boyd informed the Board that GHD continues to work on the DEP Plan approval and design process for the incinerator scrubber modifications.

A motion was made by Mr. Greco, seconded by Mr. McBrien, and unanimously passed to approve the November 2016 bills for \$48,776.21, ratify payment of payrolls for \$109,785.16, ratify checks #21498 \$57.57, #21499 \$1,661.20, #21500 \$6,996.99, #21501 \$21.70, #21502 \$4,500.83, #21522 \$1,700.00 and ratify P-Card payment of \$50,574.32, for a total payables of \$224,073.98 as shown on Attachment D.

A motion was made by Mr. Staples, seconded by Mr. Greco, and unanimously passed to approve 2013 Capital Improvements Requisitions #AU523 in the amount of \$16,975.00.

A motion was made by Mr. McQuirns, seconded by Mr. Staples, and unanimously passed to approve 2013 Sewer Revenue Bond Series Requisitions #082 through #087 in the amount of \$248,653.69.

A motion was made by Mr. McBrien, seconded by Mr. Greco, and unanimously passed to approve the 2017 Non-Union Employee salaries.

A motion was made by Mr. McBrien, seconded by Mr. McQuirns, and unanimously passed to approve Employee gift cards in the amount of \$100.00 each.

A motion was made by Mr. McBrien, seconded by Mr. Greco, and unanimously passed to approve the General Contractors Change Order #7 for the Plant Expansion Project in the amount of \$74,486.85.


The Board reviewed the Superintendent's O&M Report.

The Board reviewed the Flow Connection Report.

A motion was made by Mr. McBrien, seconded by Mr. Zurzola, and unanimously passed to adjourn the meeting at 5:14 pm.

Respectfully prepared by,

Submitted for approval by,

  
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Timothy A. Boyd  
Executive Director

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Mr. Frederick W. McBrien, III  
Secretary