

Attachment A

C: COUNCIL
1-019

EAST NORRITON-PLYMOUTH-WHITPAIN
JOINT SEWER AUTHORITY
Minutes from Meeting held December 14, 2016

The regular monthly meeting of the East Norriton-Plymouth-Whitpain Joint Sewer Authority was called to order at 5:00 p.m. on Wednesday, December 14, 2016 at the Ross Street Treatment Plant in Plymouth Meeting, Pennsylvania. The following Board members were in attendance: Messrs. Roman Pronczak, Lew McQuirns, Tony Greco, Mike McBrien, Mike Estock, John Zurzola, James Staples, Marc Alfarano and Al Fazzini. Also in attendance were Mr. Jay Jackson, ARRO Consulting, Mr. Tim Boyd, Executive Director of the Authority, and the Authority's Solicitor, Mr. James Hollinger.

A motion was made by Mr. Greco, seconded by Mr. McBrien, and unanimously passed to approve the minutes of the regular monthly meeting of November 9, 2016.

Mr. Jackson reviewed the Engineer's Report as included in the package (see Attachment B). Mr. Jackson reported Arro completed the 2017 Budget report with Consulting Engineer's Certificate concerning adequacy of rates. After the report is signed by the JSA Secretary it will be transmitted to the Trustee.

Mr. Hollinger had nothing to report.

Mr. Boyd presented the financial statements for the Authority (see Attachment C). At 99% of the year, the Authority has spent 79% of the operating budget. Bank accounts have been reconciled to the end of November 2016. A revised Bill List for expenses through the end of December will be presented at the January Meeting for approval.

There was no cash received for outside sludge for the previous month.

Mr. Boyd reported there are no personnel issues.

Mr. Boyd informed the Board construction is complete on the Plant Expansion project. The BioMag start up process is underway and magnetite is being introduced into the system.

Mr. Boyd informed the Board that GHD submitted the application for the incinerator second stage scrubber to PA DEP.

Mr. Boyd informed the Board he and Stan Chilson, GHD, met with DEP to discuss the scrubber plan approval. DEP stated they will expedite the review because it deals with a compliance issue.

Mr. Boyd informed the Board Mr. Daly will be attending the March Board Meeting in his place.

Mr. Boyd informed the Board he received correspondence from Whitpain Township's Sewer Engineer regarding flow proportion calculations. The JSA Staff will review the flow distributions.

Mr. Boyd informed the Board that after the meeting there will be a dinner for Mr. Staples to recognize his contribution to the Board as he completes his term.

Mr. Fazzini asked if the performance testing on the Plant Expansion project is done by an outside agent. Mr. Boyd stated it was done by RK&K.

Mr. McBrien asked about the November gas bill of \$16,104.12. Mr. Boyd will check and get back to him.

A motion was made by Mr. Greco, seconded by Mr. Staples, and unanimously passed to approve the December 2016 bills for \$130,281.14, ratify payment of payrolls for \$118,083.15, ratify checks #21542 \$49.06, #21543 \$38.18, #21544 \$4,501.09, #21545 \$2,693.75 and ratify P-Card payment of \$48,044.33, for a total payables of \$303,645.70 as shown on Attachment D.

A motion was made by Mr. McBrien, seconded by Mr. Greco, and unanimously passed to approve 2013 Capital Improvements Requisitions #AU524 in the amount of \$179.50.

A motion was made by Mr. Staples, seconded by Mr. Alfarano, and unanimously passed to approve 2013 Sewer Revenue Bond Series Requisitions #088 through #091 in the amount of \$339,450.42.

The Board reviewed the Superintendent's O&M Report.

The Board reviewed the Flow Connection Report.

Mr. McQuirns stated the 2017 Board Meeting dates were not in the packet. Mr. Boyd will email the dates to all members.

Mr. Pronczak thanked everyone for their contributions to Authority over the past year and wished all a Happy Healthy New Year.

Mr. Pronczak thanked Mr. Staples for his years of service to the Board and wished him the best of luck in the future.

A motion was made by Mr. McBrien, seconded by Mr. Staples, and unanimously passed to adjourn the meeting at 5:11 pm.

Respectfully prepared by,

Submitted for approval by,



Timothy A. Boyd
Executive Director

Mr. Frederick W. McBrien, III
Secretary