

Attachment A

EAST NORRITON-PLYMOUTH-WHITPAIN  
JOINT SEWER AUTHORITY  
Minutes from Meeting held February 10, 2016

The regular monthly meeting of the East Norriton-Plymouth-Whitpain Joint Sewer Authority was called to order at 5:00 p.m. on Wednesday, February 10, 2016 at the Ross Street Treatment Plant in Plymouth Meeting, Pennsylvania. The following Board members were in attendance: Messrs. Roman Pronczak, Don Delamater, James Staples, Tony Greco, Lew McQuirns, and Mike Estock. Also in attendance were Mr. Jay Jackson, from ARRO Consulting, Mr. Timothy Boyd, Executive Director from the Authority, and the Authority's Solicitor, Mr. James Hollinger.

A motion was made by Mr. Greco, seconded by Mr. Delamater, and unanimously passed to approve the minutes of the regular monthly meeting of January 13, 2016.

Mr. Jackson reviewed the Engineer's Report as included in the package (see Attachment B). Mr. Jackson informed the Board ARRO prepared the 2015 Annual Report of Consulting Engineer and submitted it to U.S. Bank. ARRO continues preparing the 2015 Chapter 94 Report.

Mr. Hollinger informed the Board that he had nothing to report.

Mr. Boyd presented the financial statements for the Authority (see Attachment C). At 16% of the year, the Authority has spent 9% of the operating budget. Bank accounts have been reconciled to the end of January 2016.

Cash received for outside sludge for the previous month was \$58,364.56.

Mr. Boyd informed the Board construction on the Plant Expansion Project is proceeding on schedule.

Mr. Boyd informed the Board the incinerator stack retest is scheduled for February 17<sup>th</sup>. In addition to the SO<sub>2</sub> exceedance, the lab tests showed that emissions exceeded the HCl limits. The planned addition of caustic stabilizer will reduce both SO<sub>2</sub> and HCl.

Mr. Boyd informed the Board that the plant hosted a training tour for EPA compliance inspectors.

Mr. Boyd informed the Board the NPDES Permit renewal application was completed and submitted to DEP on January 27, 2016.

A motion was made by Mr. Greco, seconded by Mr. Staples, and unanimously passed to approve the January 2016 bills for \$68,066.86, ratify payment of payrolls for \$136,715.50, ratify check #21117 \$50.00, check # 21118 \$40.45, check # 21119 \$4,518.94, check # 21120 \$66.38, check # 21121 \$50,543.80, check # 21128 \$2,500.00, and ratify P-Card payment of \$21,741.85, for total revised payables of \$284,243.78 as shown on Attachment G.

A motion was made by Mr. Staples, seconded by Mr. Greco, and unanimously passed to approve 2013 Capitol Improvements Requisition #AU510 in the amount of \$29,665.00.

A motion was made by Mr. McQuirns, seconded by Mr. Staples, and unanimously passed to approve 2013 Sewer Revenue Bond Series Requisitions #047 through #050-2013S in the amount of \$360,757.95.


The Board reviewed the Superintendent's O&M Report.

The Board reviewed the Flow Connection Report.

A motion was made by Mr. Estock, seconded by Mr. McQuirns, and unanimously passed to adjourn the meeting at 5:10 pm.

Respectfully prepared by,

Submitted for approval by,

  
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Timothy A. Boyd  
Executive Director

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Mr. James Staples  
Assistant Secretary