

Attachment A

EAST NORRITON-PLYMOUTH-WHITPAIN
JOINT SEWER AUTHORITY
Minutes from Meeting held March 9, 2016

The regular monthly meeting of the East Norriton-Plymouth-Whitpain Joint Sewer Authority was called to order at 5:00 p.m. on Wednesday, February 10, 2016 at the Ross Street Treatment Plant in Plymouth Meeting, Pennsylvania. The following Board members were in attendance: Messrs. Roman Pronczak, Don Delamater, James Staples, Tony Greco, Marc Alfarano, Lew McQuirns, Mike McBrien and Mike Estock. Also in attendance were Mr. Jay Jackson, from ARRO Consulting, Mr. Timothy Boyd, Executive Director from the Authority, and the Authority's Solicitor, Mr. James Hollinger.

A motion was made by Mr. Greco, seconded by Mr. McQuirns, and unanimously passed to approve the minutes of the regular monthly meeting of February 10, 2016.

Mr. Jackson reviewed the Engineer's Report as included in the package (see Attachment B). Mr. Jackson informed the Board ARRO is waiting for the three Township components for completion of the Authority's 2015 Chapter 94 Report. ARRO requests that each Township submit its component by March 18, 2016.

Mr. Hollinger informed the Board he completed the annual report to the auditor.

Mr. Boyd presented the financial statements for the Authority (see Attachment C). At 25% of the year, the Authority has spent 15% of the operating budget. Bank accounts have been reconciled to the end of February 2016.

Cash received for outside sludge for the previous month was \$39,407.86.

Mr. Boyd informed the Board construction on the Plant Expansion Project is proceeding on schedule.

Mr. Boyd informed the Board the incinerator stack retest was performed on February 17th. The SO₂ readings were all within limits. We are waiting for the lab test results for the HC1 limits.

A motion was made by Mr. Greco, seconded by Mr. Staples, and unanimously passed to approve the February 2016 bills for \$77,002.10, ratify payment of payrolls for \$117,007.79, ratify check #21153 \$38.51, check # 21154 \$50.00, check # 21155 \$4,514.10, check # 21156 \$35,290.80, check # 21157 \$42.51, check # 21158 \$2,022.92, check# 21159 \$4,012.41 and ratify P-Card payment of \$23,118.22, for total revised payables of \$263,099.36 as shown on Attachment G.

A motion was made by Mr. McBrien, seconded by Mr. Staples, and unanimously passed to approve 2013 Capitol Improvements Requisition #AU511 and AU512 in the amount of \$7,685.49.

A motion was made by Mr. Greco, seconded by Mr. Staples, and unanimously passed to approve 2013 Sewer Revenue Bond Series Requisitions #051 through #054-2013S in the amount of \$292,215.06.

The Board reviewed the Superintendent's O&M Report.

The Board reviewed the Flow Connection Report.

Mr. Pronczak informed the Board that Don Delamater will be stepping down as East Norriton Township Manager effective April 1st and will be resigning from the Board. Mr. Pronczak thanked Mr. Delamater for his years of service to the Authority.

A motion was made by Mr. Staples, seconded by Mr. McBrien, and unanimously passed to adjourn the meeting at 5:15 pm.

Respectfully prepared by,

Submitted for approval by,



Timothy A. Boyd
Executive Director

Mr. Frederick W. McBrien, III
Secretary