

Attachment A

EAST NORRITON-PLYMOUTH-WHITPAIN
JOINT SEWER AUTHORITY
Minutes from Meeting held April 13, 2016

The regular monthly meeting of the East Norriton-Plymouth-Whitpain Joint Sewer Authority was called to order at 5:00 p.m. on Wednesday, April 13, 2016 at the Ross Street Treatment Plant in Plymouth Meeting, Pennsylvania. The following Board members were in attendance: Messrs. Roman Pronczak, James Staples, Tony Greco, Marc Alfarano, Lew McQuirns, Mike McBrien and Mike Estock. All members of the Board were present with the exception of the missing representatives from Plymouth and East Norriton Townships, due to the passing of Tony Morrione and the resignation of Don Delamater. Also in attendance were Mr. Jay Jackson, from ARRO Consulting, Mr. Timothy Boyd, Executive Director from the Authority, and the Authority's Solicitor, Mr. James Hollinger.

A moment of silence was observed to mark the passing of Board member Tony Morrione.

A motion was made by Mr. Greco, seconded by Mr. McQuirns, and unanimously passed to approve the minutes of the regular monthly meeting of March 9, 2016.

Mr. Jackson reviewed the Engineer's Report as included in the package (see Attachment B). ARRO completed preparation of the Authority's 2015 Chapter 94 Report and it was submitted to PADEP.

Mr. Hollinger had nothing to report.

Mr. Boyd presented the financial statements for the Authority (see Attachment C). At 33% of the year, the Authority has spent 25% of the operating budget. Bank accounts have been reconciled to the end of March 2016.

Cash received for outside sludge for the previous month was \$12,250.90.

Mr. Boyd informed the Board the 2015 financial audit is complete and a copy is at your seat. No problems or issues were found. Copies of the audit were sent to the townships.

Mr. Boyd informed the Board he received a request from Plymouth Township regarding how much it cost to treat 1,000 gallons. Plymouth Township wanted to compare it to the cost of the Borough of Conshohocken Authority (BCA). BCA currently charges \$3.49 per 1,000 gallons. Our cost to treat is \$2.05 per 1,000 gallons. When we account for budget carry over and sludge revenue our net cost is around \$1.65 per 1,000 gallons.

Mr. Boyd informed the Board that there were no personnel issues.

Mr. Boyd informed the Board the Plant Expansion Project is proceeding on schedule. There are two change orders on the agenda for approval. CO#4 for the General Contactor includes 1) changes to the pump platform canopy framing to provide improved structural support, 2) extension of the water line to the BioMag building (the existing line on the as built drawings did not exist) and 3) replacement of additional piping in the secondary building. The total cost is \$29,945.08. CO#2 for the Electrical Contractor includes 1) replace heater wiring feeds for maintenance building 2) upgrade the communications hardware to replace the existing obsolete DeviceNET hardware and 3) wiring for secondary valves remote operator stations. The total cost is \$8,314.18.

Mr. Boyd informed the Board Constellation Energy gave notice that the new Electric Generation Performance Improvement fees will be passed along to customers starting with the June electric bills. The estimated additional annual cost is about \$9,500. Mr. Boyd contacted our energy consultant who recommends considering a "blend and extend" to our with Constellation Energy. This would extend our current contract for a year, to December 2018, and lock in a potential lower rate to minimize the budget impact.

A motion was made by Mr. Staples, seconded by Mr. Greco, and unanimously passed to approve extending the contract with Constellation Energy through December 2108, if it is of equal or lower cost to the authority.

Mr. Boyd updated the Board on the incinerator stack testing. The HCl test results again exceeded the limits during the incinerator stack retest on February 17th. A second HCl retest was conducted on March 31st. We are waiting for the lab tests results for the HCl limits. We temporarily suspended incinerator operations on March 22nd because we were non-compliant. Liquid sludge is being hauled until we can resume normal operations out to maintain proper thickener levels. We received the results of the second retest, and again the HCl exceeded the allowable limits. Staff continues to work with Stan Chilson to resolve the issue.

Mr. Boyd informed the Board DEP conducted a Solid Waste Permit inspection. No issues were noted.

A motion was made by Mr. Staples, seconded by Mr. Greco, and unanimously passed to approve the General Contractor Change Order #4 in the amount of \$29,945.08.

A motion was made by Mr. Staples, seconded by Mr. Greco, and unanimously passed to approve the Electrical Contractor Change Order #2 in the amount of \$8,314.18.

A motion was made by Mr. McQuirns, seconded by Mr. Greco, and unanimously passed to approve the April 2016 bills for \$161,004.47, ratify payment of payrolls for \$172,572.34 and ratify P-Card payment of \$44,865.11, for total revised payables of \$378,442.82 as shown on Attachment G.

A motion was made by Mr. Greco, seconded by Mr. Staples, and unanimously passed to approve 2013 Capitol Improvements Requisition #AU53 in the amount of \$19,374.00.

A motion was made by Mr. Staples, seconded by Mr. Greco, and unanimously passed to approve 2013 Sewer Revenue Bond Series Requisitions #055 through #057-2013S in the amount of \$251,746.67.


The Board reviewed the Superintendent's O&M Report.

The Board reviewed the Flow Connection Report.

A motion was made by Mr. McBrien, seconded by Mr. Alfarano, and unanimously passed to adjourn the meeting at 5:27 pm.

Respectfully prepared by,

Submitted for approval by,



Timothy A. Boyd
Executive Director

Mr. Frederick W. McBrien, III
Secretary