

Attachment A

EAST NORRITON-PLYMOUTH-WHITPAIN JOINT SEWER AUTHORITY Minutes from Meeting held June 8, 2016

The regular monthly meeting of the East Norriton-Plymouth-Whitpain Joint Sewer Authority was called to order at 5:00 p.m. on Wednesday, June 8, 2016 at the Ross Street Treatment Plant in Plymouth Meeting, Pennsylvania. The following Board members were in attendance: Messrs. Roman Pronczak, Tony Greco, Marc Alfarano, Lew McQuirns, Mike McBrien, Mike Estock and John Zurzola. Also in attendance were Mr. Jay Jackson, from ARRO Consulting, Mr. Timothy Boyd, Executive Director from the Authority, and the Authority's Solicitor, Mr. James Hollinger.

A motion was made by Mr. Greco, seconded by Mr. McBrien, and unanimously passed to approve the minutes of the regular monthly meeting of May 11, 2016.

Mr. Jackson reviewed the Engineer's Report as included in the package (see Attachment B). Mr. Jackson reported there were no new or unresolved issues to report during the month of May 2016.

Mr. Hollinger had nothing to report.

Mr. Boyd presented the financial statements for the Authority (see Attachment C). At 50% of the year, the Authority has spent 38% of the operating budget. Bank accounts have been reconciled to the end of May 2016.

Cash received for outside sludge for the previous month was \$18,058.50. The Authority stopped accepting outside sludge in March due to the suspension of incinerator operations. This represents payments on prior invoices.

Mr. Boyd informed the Board that there were no personnel issues.

Mr. Boyd informed the Board that construction on the Plant Expansion Project is proceeding on schedule.

Mr. Boyd informed the Board the Plant Expansion General Contractor, Michael Ronca, submitted Change Order #5 for \$18,173.52 for changes to the chemical injections vaults required due to field conditions and a modification requested by JSA maintenance personnel. A motion was made by Mr. Greco, seconded by Mr. McBrien, and unanimously passed to approve Change Order #5 from Michael Ronca in the amount of \$18,173.52.

Mr. Boyd updated the Board on the incinerator stack testing. The HCl limits exceeded the limits on the fourth retest conducted on May 19th. A letter from Stan Chilson at GHD is included in the Board packet explaining the issue. Mr. Boyd followed up with Mr. Chilson and discussed several options: install an additional scrubber costing approximately \$750,000.00, modifying the existing scrubber system and emissions credit trading. Funding is available using existing bond funds. Also, a meeting is scheduled with DEP on June 16th at which time the JSA will discuss a compliance schedule allowing for a restart of incinerator operations. Mr. Boyd hopes to have more information for the Board at the July meeting.

Mr. Boyd informed the Board that, at the request of Whitpain Township, a zero flow calibration was performed on the Sheffield flow meter. The results showed the meter is functioning properly.

Mr. Boyd informed the Board DEP performed an NPDES site inspection on May 11th and 12th. We are awaiting the final report.

Mr. Boyd informed the Board the annual RATA test on the incinerator was completed successfully on May 10th.

Mr. Boyd informed the Board that the JSA Board position of Assistant Treasurer is vacant.

A motion was made by Mr. McBrien, seconded by Mr. McQuirns, and unanimously passed to appoint Mr. Alfarano as the Assistant Treasurer and Mr. Zurzola as the Alternate Assistant Treasurer and to the Personnel Committee.

A motion was made by Mr. McQuirns, seconded by Mr. Greco, and unanimously passed to approve the June 2016 bills for \$102,220.45, ratify payment of payrolls for \$114,537.20, ratify checks#21276 \$4,497.06, #21277 \$38.20, #21278 \$224.98, #21279 \$100.00 and ratify P-Card payment of \$35,011.31, for a total payables of \$256,629.20 as shown on Attachment D.

A motion was made by Mr. McBrien, seconded by Mr. Greco, and unanimously passed to approve 2013 Capital Improvements Requisitions #AU518 and AU519 in the amount of \$10,555.62.

A motion was made by Mr. Greco, seconded by Mr. Alfarano, and unanimously passed to approve 2013 Sewer Revenue Bond Series Requisitions #060 through #064 in the amount of \$363,126.16.

The Board reviewed the Superintendent's O&M Report.

The Board reviewed the Flow Connection Report.

A motion was made by Mr. Alfarano, seconded by Mr. McBrien, and unanimously passed to adjourn the meeting at 5:24 pm.

Respectfully prepared by,

Submitted for approval by,



Timothy A. Boyd
Executive Director

Mr. Frederick W. McBrien, III
Secretary