

Attachment A

EAST NORRITON-PLYMOUTH-WHITPAIN  
JOINT SEWER AUTHORITY  
Minutes from Meeting held July 13, 2016

The regular monthly meeting of the East Norriton-Plymouth-Whitpain Joint Sewer Authority was called to order at 5:00 p.m. on Wednesday, July 13, 2016 at the Ross Street Treatment Plant in Plymouth Meeting, Pennsylvania. The following Board members were in attendance: Messrs. Roman Pronczak, Tony Greco, Marc Alfarano, Lew McQuirns, Mike McBrien, James Staples and John Zurzola. Also in attendance were Mr. Jay Jackson, ARRO Consulting, Mr. Timothy Boyd, Executive Director of the Authority, and the Authority's Solicitor, Mr. James Hollinger.

A motion was made by Mr. Greco, seconded by Mr. McBrien, and unanimously passed to approve the minutes of the regular monthly meeting of June 8, 2016. Mr. Staples abstained.

Mr. Jackson reviewed the Engineer's Report as included in the package (see Attachment B). Mr. Jackson reported there were no new or unresolved issues to report during the month of June 2016.

Mr. Hollinger had nothing to report.

Mr. Boyd presented the financial statements for the Authority (see Attachment C). At 58% of the year, the Authority has spent 46% of the operating budget. Bank accounts have been reconciled to the end of June 2016.

There was no cash received for outside sludge for the previous month. The Authority stopped accepting outside sludge in March due to the suspension of incinerator operations.

Mr. Boyd informed the Board that there were no personnel issues.

Mr. Boyd informed the Board that construction on the Plant Expansion Project is proceeding on schedule.

Mr. Boyd informed the Board a meeting was held with DEP to discuss the incinerator stack test issue. Because DEP is administering the federal program, the final decision regarding resumption of operations is approved by the EPA. The JSA is still waiting on a response.

Mr. Boyd informed the Board GHD's proposal for the incinerator second stage scrubber design and plan approval is on the agenda for approval. A copy of the proposal is included in the board packet. The project will be funded with bond proceeds and is not to exceed \$100,000.00.

Mr. Boyd informed the Board a Notice of Violation (NOV) was received from DEP as a result of the May NPDES inspection. Mr. Boyd sent a response letter requesting that the NOV be rescinded because the NOV is not justified. A copy of the NOV and the response are included in the board packet.

A motion was made by Mr. McQuirns, seconded by Mr. Greco, and unanimously passed to approve the July 2016 bills for \$115,450.84, ratify payment of payrolls for \$120,428.32, ratify checks #21321 \$4,501.74, #21320 \$3,211.00, #21317 \$25.00, #21318 \$717.57, #21319 \$66.48 and ratify P-Card payment of \$51,208.49, for a total payables of \$295,609.44 as shown on Attachment D.

A motion was made by Mr. Greco, seconded by Mr. Alfarano, and unanimously passed to approve 2013 Capital Improvements Requisitions #AU520 and AU521 in the amount of \$40,065.00.

A motion was made by Mr. Staples, seconded by Mr. Alfarano, and unanimously passed to approve 2013 Sewer Revenue Bond Series Requisitions #065 through #069 in the amount of \$226,434.84.

A motion was made by Mr. Greco, seconded by Mr. McBrien, and unanimously passed to approve GHD's proposal for engineering services for the design of a Second Stage Scrubber for the incinerator at a cost not to exceed \$100,000.00.

The Board reviewed the Superintendent's O&M Report.

The Board reviewed the Flow Connection Report.

A motion was made by Mr. McBrien, seconded by Mr. Greco, and unanimously passed to adjourn the meeting at 5:25 pm.

Respectfully prepared by,

Submitted for approval by,

  
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Timothy A. Boyd  
Executive Director

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Mr. Frederick W. McBrien, III  
Secretary