

Attachment A

EAST NORRITON-PLYMOUTH-WHITPAIN
JOINT SEWER AUTHORITY
Minutes from Meeting held September 14, 2016

The regular monthly meeting of the East Norriton-Plymouth-Whitpain Joint Sewer Authority was called to order at 5:00 p.m. on Wednesday, September 14, 2016 at the Ross Street Treatment Plant in Plymouth Meeting, Pennsylvania. The following Board members were in attendance: Messrs. Roman Pronczak, Lew McQuirns, Tony Greco, Mike McBrien, Mike Estock, James Staples, Marc Alfarano and Al Fazzini. Also in attendance were Mr. Jay Jackson, ARRO Consulting, Mr. Tim Boyd, Executive Director of the Authority, and the Authority's Solicitor, Mr. James Hollinger.

A motion was made by Mr. Greco, seconded by Mr. McBrien, and unanimously passed to approve the minutes of the regular monthly meeting of August 11, 2016. Mr. Pronczak abstained.

Mr. Jackson reviewed the Engineer's Report as included in the package (see Attachment B). Mr. Jackson reported there were no new or unresolved issues to report during the month of August 2016.

Mr. Hollinger had nothing to report.

Mr. Boyd presented the financial statements for the Authority (see Attachment C). At 75% of the year, the Authority has spent 59% of the operating budget. Bank accounts have been reconciled to the end of August 2016.

There was no cash received for outside sludge for the previous month.

Mr. Boyd informed the Board that there were no personnel issues.

Mr. Boyd informed the Board the Budget Committee met on August 26th to review the draft 2017 Operating Budget.

Mr. Boyd informed the Board the Capital Committee will meet tonight after the board meeting to review the draft 2017 Capital and Bond Budgets.

Mr. Boyd informed the Board the annual pension Minimum Municipal Obligation (MMO) is included in the board packet and there is no Authority payment required for 2017.

Mr. Boyd informed the Board the Plant Expansion project is proceeding on schedule and is nearly complete. The BioMag start up process is underway.

Mr. Boyd informed the Board that GHD has started work on the DEP Plan approval process for the second stage scrubber incinerator modifications.

Mr. Boyd met with Plymouth Township representatives to discuss the redirection of sewer flows from Conshohocken to our plant. The current flows are about equal to Plymouth's available EDU's. Plymouth Township would count on the additional 600 EDU's from the plant expansion for future growth.

Mr. Boyd informed the Board the NPDES permit expired on September 1st and the renewal is still pending and the JSA has not received the draft permit. DEP's response has been "we're busy and understaffed". We continue to operate under the conditions of the previous permit.

Mr. Boyd informed the Board another stack test is scheduled for September 21st. After discussion with the polymer supplier, we believe the current polymer being used for dewatering may be causing the high HCl levels. The supplier has provided the JSA with 2 alternate polymers to use during the testing.

Mr. Boyd informed the Board the annual meeting with the Township Managers is scheduled for September 28th.

Mr. Boyd informed the Board bids for the Incinerator Ash Hauling were opened on September 13th and a recommendation for award is at your places.

A motion was made by Mr. Greco, seconded by Mr. Estock, and unanimously passed to approve the September 2016 bills for \$78,279.07, ratify payment of payrolls for \$169,289.18, ratify checks#21414 \$1,500.00, #21415 \$67.00, #21416 \$1,624.04, #21417 \$6,592.58, #21418 \$4,501.36, #21419 \$38.45 and ratify P-Card payment of \$30,503.75, for a total payables of \$292,395.43 as shown on Attachment D.

A motion was made by Mr. Staples, seconded by Mr. Greco, and unanimously passed to approve 2013 Sewer Revenue Bond Series Requisitions #073 through #076 in the amount of \$120,749.37.

A motion was made by Mr. Greco, seconded by Mr. Alfarano, and unanimously passed to award JP Mascaro the Ash Hauling Contract.


The Board reviewed the Superintendent's O&M Report.

The Board reviewed the Flow Connection Report.

A motion was made by Mr. McQuirms, seconded by Mr. McBrien, and unanimously passed to adjourn the meeting at 5:17 pm.

Respectfully prepared by,

Submitted for approval by,



Timothy A. Boyd
Executive Director

Mr. Frederick W. McBrien, III
Secretary