

Attachment A

EAST NORRITON-PLYMOUTH-WHITPAIN
JOINT SEWER AUTHORITY
Minutes from Meeting held March 8, 2017

The regular monthly meeting of the East Norriton-Plymouth-Whitpain Joint Sewer Authority was called to order at 5:00 p.m. on Wednesday, March 8, 2017 at the Ross Street Treatment Plant in Plymouth Meeting, Pennsylvania. The following Board members were in attendance: Messrs. Roman Pronczak, Mike McBrien, Anthony Greco, Mike Estock, Al Fazzini, and Kevin McDevitt. Also in attendance were Mr. Jay Jackson, from ARRO Consulting, Mr. Tom Daly, Superintendent from the Authority, and the Authority's Solicitor, Mr. James Hollinger.

A motion was made by Mr. Fazzini, seconded by Mr. McBrien and unanimously passed to approve the minutes of the regular monthly meeting of February 8, 2017.

Mr. Jackson reviewed the Engineer's Report as included in the package (see Attachment B). ARRO continues preparation of the 2016 Chapter 94 Report. The townships are reminded to complete and return the Questionnaire to ARRO by March 10, 2017. ARRO prepared the 2016 Annual Report of Consulting Engineer and submitted it to U.S. Bank.

Mr. Hollinger had nothing to report.

Mr. Daly presented the financial statements for the Authority (see Attachment C). At 25% of the year, the Authority has spent 14% of the operating budget. Bank accounts have been reconciled to the end of February 2017.

Mr. Daly informed the Board that no outside sludge was received for the month of February.

Mr. Daly informed the Board there are no personnel issues.

Mr. Daly informed the Board the BioMag start up process is underway and magnetite is being introduced into the system.

Mr. Daly informed the Board the Incinerator Scrubber project was advertised for bid on February 17th, with a bid opening on March 22nd. A pre-bid meeting was held on March 2nd.

Mr. Daly informed the Board the JSA received a Pre-Draft copy of our NPDES Permit. JSA staff is reviewing it and comments are due to DEP by March 31st.

Mr. Daly informed the Board JSA received a letter from Whitpain Township's consulting engineer questioning the validity of the method the JSA uses to calculate the Township flows. A copy of the letter is included in the board packet. JSA staff will review the letter and make a recommendation for further action at the April board meeting.

A motion was made by Mr. Greco, seconded by Mr. Fazzini and unanimously passed to approve the March 2017 bills for \$79,687.03, ratify payment of payrolls for \$111,610.49, ratify check #21679 \$4,479.50, check # 21680 \$38.01, check # 21681 \$56.46, check # 21682 \$25.47, check # 21683 \$37,975.01, check #21684 \$100.00 and ratify P-Card payment of \$36,895.29, for total payables of \$270,867.53 as shown on Attachment D.

A motion was made by Mr. Greco, seconded by Mr. Fazzini, and unanimously passed to approve 2013 Sewer Revenue Bond Series Requisitions #095-099 in the amount of \$148,154.59.


The Board reviewed the Superintendent's O&M Report.

The Board reviewed the Flow Connection Report.

A motion was made by Mr. McBrien, seconded by Mr. Fazzini, and unanimously passed to adjourn the meeting at 5:07 pm.

Respectfully prepared by,

Submitted for approval by,



Timothy A. Boyd
Executive Director

Mr. Mike McBrien
Secretary