

Attachment A

EAST NORRITON-PLYMOUTH-WHITPAIN  
JOINT SEWER AUTHORITY  
Minutes from Meeting held November 8, 2017

The regular monthly meeting of the East Norriton-Plymouth-Whitpain Joint Sewer Authority was called to order at 5:00 p.m. on Wednesday, November 8, 2017 at the Ross Street Treatment Plant in Plymouth Meeting, Pennsylvania. The following Board members were in attendance: Messrs. Roman Pronczak, Mike Estock, Mike McBrien, Jim Staples, John Zurzola and Kevin McDevitt. Also in attendance were Mr. Jay Jackson, from ARRO Consulting, Mr. Tim Boyd, Executive Director from the Authority, and the Authority's Solicitor, Mr. James Hollinger.

A motion was made by Mr. McBrien, seconded by Mr. Staples and unanimously passed to approve the minutes of the regular monthly meeting of October 11, 2017.

Mr. Jackson reviewed the Engineer's Report as included in the package (see Attachment B). Mr. Jackson informed the Board there were no new or unresolved issues for the month of October.

Mr. Hollinger had nothing to report.

Mr. Boyd presented the financial statements for the Authority (see Attachment C). At 92% of the year, the Authority has spent 73% of the operating budget. Bank accounts have been reconciled to the end of October 2017.

Mr. Boyd informed the Board that no outside sludge was received for the month of October.

Mr. Boyd informed the Board JSA received the annual P-card credit card rebate of \$4,111.92.

Mr. Boyd informed the Board there are no personnel issues.

Mr. Boyd informed the Board the Personal Committee will meet after the meeting to discuss 2018 non-union salaries.

Mr. Boyd informed the Board preliminary work continues on the Sludge Conveyor Project.

Mr. Boyd informed the Board DEP issued the new NPDES Permit on October 17<sup>th</sup>. The new Permit expires on October 31, 2022.

Mr. Boyd informed the Board he met with EPA to discuss the Title V Permit for the incinerator. DEP is working on a revised draft of the permit and expects to have it to JSA in December.

A motion was made by Mr. Staples, seconded by Mr. McBrien, and unanimously passed to approve Holiday Gift Cards for employees in the amount of \$100.00.

A motion was made by Mr. McBrien, seconded by Mr. Zurzola and unanimously passed to approve the November 2017 bills for \$73,229.50, ratify payrolls for \$112,159.51, ratify check #22047 \$38.87, check # 22048 \$54.34, check # 22049 \$1,928.06, check #22050 \$2,410.00, check#22051 \$4,479.07 and ratify P-Card payment of \$64,195.49, for total payables of \$258,494.84 as shown on Attachment D.

A motion was made by Mr. McBrien, seconded by Mr. Staples, and unanimously passed to approve 2013 Sewer Revenue Bond Series Requisition #112-2013 in the total amount of \$12,172.82.

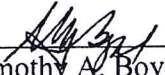
The Board reviewed the Superintendent's O&M Report.

The Board reviewed the Flow Connection Report.

A motion was made by Mr. McBrien, seconded by Mr. Fazzini, and unanimously passed to adjourn the meeting at 5:07 pm.

Respectfully prepared by,

Submitted for approval by,

  
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Timothy A. Boyd  
Executive Director

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Mr. Mike W. McBrien, III  
Secretary