

Attachment A

EAST NORRITON-PLYMOUTH-WHITPAIN
JOINT SEWER AUTHORITY
Minutes from Meeting held December 13, 2017

The regular monthly meeting of the East Norriton-Plymouth-Whitpain Joint Sewer Authority was called to order at 5:00 p.m. on Wednesday, December 13, 2017 at the Ross Street Treatment Plant in Plymouth Meeting, Pennsylvania. The following Board members were in attendance: Messrs. Roman Pronczak, Mike Estock, Mike McBrien, Jim Staples, Marc Alfarano, Al Fazzini, John Zurzola and Kevin McDevitt. Also in attendance were Mr. Jay Jackson, from ARRO Consulting, Mr. Tim Boyd, Executive Director from the Authority, and the Authority's Solicitor, Mr. James Hollinger.

A motion was made by Mr. McBrien, seconded by Mr. Zurzola and unanimously passed to approve the minutes of the regular monthly meeting of November 8, 2017.

Mr. Jackson reviewed the Engineer's Report as included in the package (see Attachment B). Mr. Jackson informed the Board ARRO prepared the 2018 Budget report with Consulting Engineer's Certificate concerning adequacy of rates. After the report was signed by the Authority Secretary, ARRO sent the report to U.S. Bank Corporate Trust Services.

Mr. Hollinger had nothing to report.

Mr. Boyd presented the financial statements for the Authority (see Attachment C). At about 99% of the year, the Authority has spent 81% of the operating budget. Bank accounts have been reconciled to the end of November 2017.

Mr. Boyd informed the Board that no outside sludge was received for the month of November.

Mr. Boyd informed the Board the Personnel Committee met after the November Board meeting to discuss 2018 staff salaries. A recommendation is included on the agenda for approval.

Mr. Boyd informed the Board work on the sludge conveyor is pending due to a delay in the steel fabrication.

Mr. Boyd informed the Board the 2018 Board Meeting dates are at your seats and there are no holiday conflicts.

Mr. Boyd informed the Board there will be a farewell dinner for Mr. Alfarano after tonight's board meeting.

A motion was made by Mr. Fazzini, seconded by Mr. Estock and unanimously passed to approve the December 2017 bills for \$119,415.81, ratify payrolls for \$113,712.37, ratify check #22083 \$50.00, check # 22084 \$46.93, check # 22085 \$2,693.75 check #22086 \$32.93, check#22087 \$5,609.93, check #22088 \$7,213.00, check #22089 \$1,000.00, check #22090 \$4,481.38 and ratify P-Card payment of \$46,615.65, for total payables of \$300,871.75 as shown on Attachment D.

A motion was made by Mr. McBrien, seconded by Mr. Staples, and unanimously passed to approve Capital Improvement Requisitions AU531 and AU532 in the total amount of \$30,879.60.

A motion was made by Mr. Staples, seconded by Mr. Fazzini, and unanimously passed to approve 2013 Sewer Revenue Bond Series Requisition #113-2013 in the amount of \$3,005.86.

A motion was made by Mr. Fazzini, seconded by Mr. Zurzola, and unanimously passed to approve the 2018 Non-Union Salaries in accordance with the Personnel Committee's recommendation.

The Board reviewed the Superintendent's O&M Report.

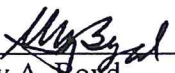
The Board reviewed the Flow Connection Report.

Mr. Pronczak thanked the Authority Members, Solicitor, Consulting Engineer, and JSA Staff for their hard work and accomplishments thru out the year. Mr. Pronczak also thanked Mr. Alfarano for his work with the Authority and wished him good fortune in his future endeavors.

A motion was made by Mr. McBrien, seconded by Mr. Fazzini, and unanimously passed to adjourn the meeting at 5:09 pm.

Respectfully prepared by,

Submitted for approval by,



Timothy A. Boyd
Executive Director

Mr. Mike W. McBrien, III
Secretary