

Attachment A

EAST NORRITON-PLYMOUTH-WHITPAIN
JOINT SEWER AUTHORITY
Minutes from Meeting held July 12, 2017

The regular monthly meeting of the East Norriton-Plymouth-Whitpain Joint Sewer Authority was called to order at 5:00 p.m. on Wednesday, July 12, 2017 at the Ross Street Treatment Plant in Plymouth Meeting, Pennsylvania. The following Board members were in attendance: Messrs. Roman Pronczak, Anthony Greco, Mike McBrien, Marc Alfarano and Kevin McDevitt. Also in attendance were Mr. Jay Jackson, from ARRO Consulting, Mr. Tim Boyd, Executive Director from the Authority, and the Authority's Solicitor, Mr. James Hollinger.

A motion was made by Mr. Greco, seconded by Mr. McDevitt and unanimously passed to approve the minutes of the regular monthly meeting of June 14, 2017 Mr. McBrien abstained.

Mr. Hollinger reported the Authority received a request for information under the Open Records Act. Mr. Boyd replied that the Authority will be denying the request because the document requested does not exist and the Authority is not required to create it.

Mr. Jackson reviewed the Engineer's Report as included in the package (see Attachment B). Mr. Jackson informed the Board there were no new or unresolved issues for the month of June.

Mr. Boyd presented the financial statements for the Authority (see Attachment C). At 58% of the year, the Authority has spent 45% of the operating budget. Bank accounts have been reconciled to the end of June 2017.

Mr. Boyd informed the Board that no outside sludge was received for the month of June.

Mr. Boyd informed the Board he has started working on the 2018 Operating Budget. Due to no revenue from outside sludge the Townships can expect a larger than normal increase in operational contributions.

Mr. Boyd informed the Board there is one personnel issue to discuss in Executive Session.

Mr. Boyd informed the Board operational changes and performance testing continues on the BioMag system.

Mr. Boyd updated the Board on alternative sludge disposal methods. GHD has presented a short term solution modifying the existing system to load dried sludge into dumpsters for disposal at a compost facility.

A motion was made by Mr. McBrien, seconded by Mr. Greco and unanimously passed to approve the proposal from GHD to complete the alternative sludge disposal design at a cost not to exceed \$35,800.00.

Mr. Boyd informed the Board he attended the Delaware Valley Health Trust annual meeting.

Mr. Boyd informed the Board the staff will be meeting with the township engineering representatives on July 20th to have a follow up discussion on the Township metering issue.

The Board went into Executive Session to discuss a personnel issue.

A motion was made by Mr. McBrien, seconded by Mr. Greco and unanimously passed to increase Mr. DeBernardi's salary as outlined in the Executive Director's July 12, 2017 memo.

A motion was made by Mr. Greco, seconded by Mr. Alfarano and unanimously passed to approve the July 2017 bills for \$153,057.86, ratify payrolls for \$117,448.87, ratify check #21872 \$98.00, check # 21873 \$1,839.35, check # 21874 \$100.00, check # 21875 \$5,825.56, and ratify P-Card payment of \$44,838.88, for total payables of \$323,208.52 as shown on Attachment D.

A motion was made by Mr. McDevitt, seconded by Mr. Alfarano, and unanimously passed to approve Capital Requisitions AU529 and AU 530 in the total amount of \$18,202.00.

A motion was made by Mr. McBrien, seconded by Mr. Greco, and unanimously passed to approve 2013 Sewer Revenue Bond Series Requisitions #100-106 and 100-107 in the total amount of \$15,926.92. This is a correction from the amount listed on the agenda.


The Board reviewed the Superintendent's O&M Report.

The Board reviewed the Flow Connection Report.

A motion was made by Mr. McBrien, seconded by Mr. Greco, and unanimously passed to adjourn the meeting at 5:20 pm.

Respectfully prepared by,

Submitted for approval by,



Timothy A. Boyd
Executive Director

Mr. Mike McBrien
Secretary