

Attachment A

EAST NORRITON-PLYMOUTH-WHITPAIN
JOINT SEWER AUTHORITY
Minutes from Meeting held September 13, 2017

The regular monthly meeting of the East Norriton-Plymouth-Whitpain Joint Sewer Authority was called to order at 5:00 p.m. on Wednesday, September 13, 2017 at the Ross Street Treatment Plant in Plymouth Meeting, Pennsylvania. The following Board members were in attendance: Messrs. Roman Pronczak, Mike Estock, Anthony Greco, Mike McBrien, Jim Staples, Al Fazzini, Marc Alfarano and Kevin McDevitt. Also in attendance were Mr. Jay Jackson, from ARRO Consulting, Mr. Tim Boyd, Executive Director from the Authority, and the Authority's Solicitor, Mr. James Hollinger.

A motion was made by Mr. Fazzini, seconded by Mr. McBrien and unanimously passed to approve the minutes of the regular monthly meeting of August 9, 2017, Mr. Staples abstained.

Mr. Hollinger reported that he reviewed the emergency project status for the sludge conveyor project and concurred with GHD's recommendation.

Mr. Jackson reviewed the Engineer's Report as included in the package (see Attachment B). Mr. Jackson informed the Board there were no new or unresolved issues for the month of August.

Mr. Boyd presented the financial statements for the Authority (see Attachment C). At 75% of the year, the Authority has spent 60% of the operating budget. Bank accounts have been reconciled to the end of August 2017.

Mr. Boyd informed the Board that no outside sludge was received for the month of August.

Mr. Boyd informed the Board there are no personnel issues.

Mr. Boyd informed the Board that process changes and performance testing continues on the BioMag system. The system is operating well and meeting the performance standards.

Mr. Boyd updated the Board on the short term alternative sludge disposal project. Due to the incinerator non compliance, GHD submitted a certificate of emergency for the project to waive the formal bidding process to expedite completion of the project. GHD solicited three bids as outlined in the Executive Director's memo. It is recommended that the project be awarded to Heisey Mechanical in the total amount of \$169,000.00.

A motion was made by Mr. Staples, seconded by Mr. McBrien, and unanimously passed to approve \$169,000.00 contract to Heisey Mechanical for the sludge cake conveyor project.

Mr. Boyd informed the board JSA Staff is waiting for flow data before making a recommendation regarding the Township metering issue.

Mr. Boyd informed the Board the Budget Committee met on August 30th to review the draft 2018 Operating Budget. A draft copy of the budget is included in the Board Packet. The final budgets will be presented for board approval at the October board meeting.

Mr. Boyd informed the Board the Capital Committee will meet after the September board meeting to review the Capital and Bond budgets.

Mr. Boyd informed the Board the annual Township Manager's meeting is scheduled for September 28th.

A motion was made by Mr. Greco, seconded by Mr. Fazzini and unanimously passed to approve the September 2017 bills for \$91,917.36, ratify payrolls for \$168,256.04, ratify check #21961 \$39.19, check # 21962 \$5,818.57, check # 21963 \$4,479.09, check #21964 \$42.70, check #21965 \$140, check#21966 \$2,092.41 and ratify P-Card payment of \$32,626.99, for total payables of \$305,412.35 as shown on Attachment D.

A motion was made by Mr. Staples, seconded by Mr. Greco, and unanimously passed to approve 2013 Sewer Revenue Bond Series Requisitions #109-110 2013 in the total amount of \$9,897.88.


The Board reviewed the Superintendent's O&M Report.

The Board reviewed the Flow Connection Report.

A motion was made by Mr. McBrien, seconded by Mr. Greco, and unanimously passed to adjourn the meeting at 5:15 pm.

Respectfully prepared by,

Submitted for approval by,



Timothy A. Boyd
Executive Director

Mr. Mike W. McBrien, III
Secretary