

Attachment A

EAST NORRITON-PLYMOUTH-WHITPAIN
JOINT SEWER AUTHORITY
Minutes from Meeting held October 11, 2017

The regular monthly meeting of the East Norriton-Plymouth-Whitpain Joint Sewer Authority was called to order at 5:00 p.m. on Wednesday, October 11, 2017 at the Ross Street Treatment Plant in Plymouth Meeting, Pennsylvania. The following Board members were in attendance: Messrs. Roman Pronczak, Mike Estock, Anthony Greco, Mike McBrien, Jim Staples, Al Fazzini, Marc Alfarano, John Zurzola and Kevin McDevitt. Also in attendance were Mr. Jay Jackson, from ARRO Consulting, Mr. Tim Boyd, Executive Director from the Authority, and the Authority's Solicitor, Mr. James Hollinger.

A motion was made by Mr. Greco, seconded by Mr. McBrien and unanimously passed to approve the minutes of the regular monthly meeting of September 13, 2017.

Mr. Hollinger had nothing to report.

Mr. Jackson reviewed the Engineer's Report as included in the package (see Attachment B). Mr. Jackson informed the Board there were no new or unresolved issues for the month of September.

Mr. Boyd presented the financial statements for the Authority (see Attachment C). At 83% of the year, the Authority has spent 67% of the operating budget. Bank accounts have been reconciled to the end of September 2017.

Mr. Boyd informed the Board that no outside sludge was received for the month of September.

Mr. Boyd informed the Board there are no personnel issues. Mr. Boyd asked that the Personal Committee meet after the November 8th Board meeting to discuss 2018 non-union salaries.

Mr. Boyd informed the Board that process changes and performance testing continues on the BioMag system.

Mr. Boyd informed the Board Heisey Mechanical has started preliminary work on the sludge disposal conveyor.

Mr. Boyd informed the Board DVIT performed their annual risk control review. No major issues were found.

Mr. Boyd informed the Board he attended the DVIT Worker's Compensation meeting. The Authority was recognized again this year for our lack of claims. In addition, our premium modification factor has dropped again to .861 from .933.

Mr. Boyd informed the Board DEP conducted a Air Quality and NPDES Permit inspections during the month. No violations were noted.

Mr. Boyd informed the board JSA Staff is still reviewing flow data regarding the Township metering issue. There is an issue with the influent meter and staff is currently working to fix the problem.

Mr. Boyd informed the Board the annual Township Managers' Meeting was held on September 28th.

Mr. Boyd informed the Board the final 2018 Operating Budget and Capital and Bond Budgets are on the agenda for approval.

A motion was made by Mr. Greco, seconded by Mr. Fazzini and unanimously passed to approve the October 2017 bills for \$114,758.69, ratify payrolls for \$113,718.42, ratify check #22004 \$4,478.89, check # 22005 \$30.92, check # 22006 \$2,323.72, check #22007 \$71.28, and ratify P-Card payment of \$44,340.61, for total payables of \$279,722.53 as shown on Attachment D.

A motion was made by Mr. Staples, seconded by Mr. Greco, and unanimously passed to approve 2013 Sewer Revenue Bond Series Requisition #111-2013 in the total amount of \$9,458.25.

A motion was made by Mr. Greco, seconded by Mr. Fazzini, and unanimously passed to approve the 2018 Operating Budget.

A motion was made by Mr. Greco, seconded by Mr. Fazzini, and unanimously passed to approve the 2018 Capital and Bond Budgets.

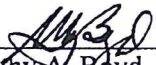
The Board reviewed the Superintendent's O&M Report.

The Board reviewed the Flow Connection Report.

A motion was made by Mr. McBrien, seconded by Mr. Fazzini, and unanimously passed to adjourn the meeting at 5:06 pm.

Respectfully prepared by,

Submitted for approval by,



Timothy A. Boyd
Executive Director

Mr. Mike W. McBrien, III
Secretary