

Attachment A

EAST NORRITON-PLYMOUTH-WHITPAIN  
JOINT SEWER AUTHORITY  
Minutes from Meeting held April 12, 2017

The regular monthly meeting of the East Norriton-Plymouth-Whitpain Joint Sewer Authority was called to order at 5:00 p.m. on Wednesday, March 8, 2017 at the Ross Street Treatment Plant in Plymouth Meeting, Pennsylvania. The following Board members were in attendance: Messrs. Roman Pronczak, Mike McBrien, Anthony Greco, Marc Alfarano, Mike Estock, , and Kevin McDevitt. Also in attendance were Mr. Jay Jackson, from ARRO Consulting, Mr. Tim Boyd, Executive Director from the Authority, and the Authority's Solicitor, Mr. James Hollinger.

A motion was made by Mr. Greco, seconded by Mr. Alfarano and unanimously passed to approve the minutes of the regular monthly meeting of March 8, 2017.

Mr. Jackson reviewed the Engineer's Report as included in the package (see Attachment B). Mr. Jackson informed the Board ARRO completed preparation of the Authority's 2016 Chapter 94 Report and submitted the report to PADEP.

Mr. Hollinger had nothing to report.

Mr. Boyd presented the financial statements for the Authority (see Attachment C). At 33% of the year, the Authority has spent 24% of the operating budget. Bank accounts have been reconciled to the end of April 2017.

Mr. Boyd informed the Board that no outside sludge was received for the month of March.

Mr. Boyd informed the Board the 2016 Financial Audit was completed and Board Members have a copy of the audit at their places. There were no discrepancies found.

Mr. Boyd informed the Board there are no personnel issues.

Mr. Boyd informed the Board the BioMag start up process is complete. Evoqua is assisting with process changes and performance testing.

A motion was made by Mr. McBrien, seconded by Mr. Greco, and unanimously passed to approve execution of the Expansion Project Completion Certificate for US Bank as required by the Bond Indenture.

Mr. Boyd informed the Board the Incinerator Scrubber project bids were opened on March 29<sup>th</sup>. A memo is included in the board packet for discussion.

Mr. Boyd informed the Board that the 2016 Chapter 94 Report was submitted to DAP.

Mr. Boyd informed the Board that comments on the Pre-Draft NPDES Permit renewal were submitted to DEP.

Mr. Boyd informed the Board JSA Staff is continuing to review the flow metering data as requested by Whipain's Consulting Engineer. It appears that Plymouth Township's flow may have been under reported. Mr. Boyd will work with Whipain's Consulting Engineer to resolve the issue. Plymouth and East Norriton will be given an opportunity to review any result. If necessary, Mr. Boyd will meet with the Township Managers to resolve any administrative or financial issues. Any item requiring board action will be placed on a future meeting agenda.

Mr. Boyd also reported on a calibration issue with the replacement Trickling Filter effluent meter that result in inaccurate flow reporting for January, February and March 2016. The meter was re-calibrated correctly during the second quarter calibration. Because it was a constant error, the flows were able to be adjusted. A revised flow report with the adjusted flow numbers was provided.

Mr. Boyd informed that Board that the bid prices for the incinerator scrubber project came in higher than the engineer's estimate. The Board decided to delay action on the bids until the May meeting. The Board directed the Executive Director to review options for alternative sludge disposal options and report back to the board at the May meeting.

A motion was made by Mr. Greco, seconded by Mr. Estock, and unanimously passed to approve the use of consultants to assist the Executive Director with completion of a solids disposal study at a cost not to exceed \$35,000.

A motion was made by Mr. Greco, seconded by Mr. Alfarano and unanimously passed to approve the April 2017 bills for \$138,202.49, ratify payment of payrolls for \$169,681.65, ratify check #21716 \$50.60, check # 21717 \$42.70, check # 21718 \$30,948.53, check # 21719 \$68.49, check # 21720 \$370.12, check #21721 \$38.37, check #21722 \$4,479.84 and ratify P-Card payment of \$34,933.03, for total payables of \$378,815.82 as shown on Attachment D.

A motion was made by Mr. McBrien, seconded by Mr. Greco, and unanimously passed to approve Capital Improvement Requisitions #AU527 and AU528 in the amount of \$12,866.82.

A motion was made by Mr. McBrien, seconded by Mr. Greco, and unanimously passed to approve 2013 Sewer Revenue Bond Series Requisitions #100-102 in the amount of \$72,191.91.

The Board reviewed the Superintendent's O&M Report.

The Board reviewed the Flow Connection Report.

A motion was made by Mr. Estock, seconded by Mr. McBrien, and unanimously passed to adjourn the meeting at 5:47 pm.

Respectfully prepared by,

Submitted for approval by,

  
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Timothy A. Boyd  
Executive Director

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Mr. Mike McBrien  
Secretary