

Attachment A

EAST NORRITON-PLYMOUTH-WHITPAIN
JOINT SEWER AUTHORITY
Minutes from Meeting held December 12, 2018

The regular monthly meeting of the East Norriton-Plymouth-Whitpain Joint Sewer Authority was called to order at 5:00 p.m. on Wednesday, December 12, 2018 at the Ross Street Treatment Plant in Plymouth Meeting, Pennsylvania. The following Board members were in attendance: Messrs. Roman Pronczak, Mike Estock, Mike McBrien, Tony Greco, Jim Staples, Al Fazzini, John Zurzola and Kevin McDevitt. Also in attendance were Mr. Jay Jackson, from ARRO Consulting, Mr. Tim Boyd, Executive Director from the Authority, and the Authority's Solicitor, Mr. James Hollinger.

A motion was made by Mr. Fazzini, seconded by Mr. Greco and unanimously passed to approve the minutes of the regular monthly meeting of November 14, 2018. Mr. Pronczak abstained.

Mr. Jackson reviewed the Engineer's Report as included in the package (see Attachment B). Mr. Jackson informed the Board ARRO prepared the 2019 Budget report with Consulting Engineer's Certificate concerning adequacy of rates. After the report was signed by the Authority Secretary, ARRO sent the report to U.S. Bank Corporate Trust Services.

Mr. Hollinger had nothing to report.

Mr. Boyd presented the financial statements for the Authority (see Attachment C). At about 99% of the year, the Authority has spent 85% of the operating budget. Bank accounts have been reconciled to the end of November 2018.

Mr. Boyd informed the Board that no outside sludge was received for the month of November.

Mr. Boyd informed the Board there are no personnel issues to discuss.

Mr. Boyd informed the Board he met with the Authority's PECO Representative to discuss a change to the gas account due to the incinerator being off line.

Mr. Boyd informed the Board he notified PA DEP requesting suspension or revocation of the Authority's Title V Air Quality Permit due to the incinerator being off line for the foreseeable future.

A motion was made by Mr. Fazzini, seconded by Mr. Greco and unanimously passed to approve the December 2018 bills for \$99,118.45, ratify payrolls for \$115,283.50, ratify check #22665 \$10.18, check # 22666 \$130.00, check # 22667 \$30.31 check #22668 \$4,510.24, check#22669 \$19,252.75, check #22670 \$1,663.39, check #22671 \$55.00, check #22672 \$29.61, check #22673 \$93.74, check #22674 \$2,179.47 and ratify P-Card payment of \$56,569.64, for total payables of \$300,589.67 as shown on Attachment D.

A motion was made by Mr. Staples, seconded by Mr. Greco, and unanimously passed to approve Capital Improvement Requisitions AU537 in the total amount of \$5,604.85.

The Board reviewed the Superintendent's O&M Report.


The Board reviewed the Flow Connection Report.

Mr. Pronczak thanked the Authority Members, Solicitor, Consulting Engineer, and JSA Staff for their hard work and accomplishments thru out the year.

A motion was made by Mr. McBrien, seconded by Mr. Fazzini, and unanimously passed to adjourn the meeting at 5:10 pm.

Respectfully prepared by,

Submitted for approval by,



Timothy A. Boyd
Executive Director

Mr. Mike W. McBrien, III
Secretary