

Attachment A

EAST NORRITON-PLYMOUTH-WHITPAIN
JOINT SEWER AUTHORITY
Minutes from Meeting held June 13, 2018

The regular monthly meeting of the East Norriton-Plymouth-Whitpain Joint Sewer Authority was called to order at 5:00 p.m. on Wednesday, June 13, 2018 at the Ross Street Treatment Plant in Plymouth Meeting, Pennsylvania. The following Board members were in attendance: Messrs. Roman Pronczak, Anthony Greco, Kevin McDevitt, Mike Estock, Al Fazzini, James Staples, and John Zurzola. Also in attendance were Mr. Jay Jackson, from ARRO Consulting, Mr. Tom Daly, Superintendent from the Authority, and the Authority's Solicitor, Mr. James Hollinger.

A motion was made by Mr. Greco, seconded by Mr. Estock and unanimously passed to approve the minutes of the regular monthly meeting of May 9, 2018.

Mr. Jackson reviewed the Engineer's Report as included in the package (see Attachment B). ARRO prepared a letter to the Authority rendering its professional opinion that the Municipal Authorities Act provisions to bidding do not apply to the Authority's procurement of trickling filter longitudinal and cross collector replacement parts from Brentwood Industries since Brentwood is the only manufacturer to produce exact replacement parts for the existing collectors and parts from other manufacturers would require replacement of the entire collector system at significant additional cost.

Mr. Hollinger informed the Board that he along with Mr. Boyd and Mr. Daly attended a meeting with East Norriton Township Manager Mr. Bob Hart to discuss the potential sale of their collection system. Mr. Bob Hart, Township Manager, will provide a summary document for the Board's information.

Mr. Daly presented the financial statements for the Authority (see Attachment C). At 50% of the year, the Authority has spent 38% of the operating budget. Mr. Daly informed the Board all bank accounts have been reconciled to the end of May 2018.

Mr. Daly informed the Board we received the annual financial audit and no discrepancies were noted. Copies of the audit are placed at your seat and a copy was sent to each of the Township Managers.

Mr. Daly informed the Board that no outside sludge was received for the month of May.

Mr. Daly informed the Board there are no personnel issues for the month of May.

Mr. Daly informed the Board there are a few punch list items left to complete on the sludge conveyor system. JSA staff is working on optimizing operations.

A motion was made by Mr. Fazzini, seconded by Mr. Staples and unanimously passed to approve June 2018 bills for \$125,090.14, ratify payrolls for \$112,780.17, ratify check #22362 \$81.55, check # 22363 \$50.00, check # 22364 \$750.00, check # 22365 \$700.00, check #22366 \$4,656.26, check #22367 \$34.72 and ratify P-Card payment of \$54,013.62 for a total of \$298,156.46 as shown on Attachment D.

A motion was made by Mr. Staples, seconded by Mr. Greco and unanimously passed to approve 2013 Bond Requisitions #120 & 121 for a total amount of \$45,126.07.


The Board reviewed the Superintendent's O&M Report.

The Board reviewed the Flow Connection Report.

A motion was made by Mr. Fazzini, seconded by Mr. Estock and unanimously passed to adjourn the meeting at 5:06 pm.

Respectfully prepared by,

Submitted for approval by,



Timothy A. Boyd
Executive Director

Mr. James Staples
Assistant Secretary