

Attachment A

EAST NORRITON-PLYMOUTH-WHITPAIN  
JOINT SEWER AUTHORITY  
Minutes from Meeting held March 14, 2018

The regular monthly meeting of the East Norriton-Plymouth-Whitpain Joint Sewer Authority was called to order at 5:00 p.m. on Wednesday, March 14, 2018 at the Ross Street Treatment Plant in Plymouth Meeting, Pennsylvania. The following Board members were in attendance: Messrs. Roman Pronczak, Anthony Greco, Mike McBrien, Kevin McDevitt, Mike Estock, Keith Tornetta, James Staples, Al Fazzini, and John Zurzola. Also in attendance were Mr. Jay Jackson, from ARRO Consulting, Mr. Timothy Boyd, Executive Director from the Authority, and the Authority's Solicitor, Mr. James Hollinger.

A motion was made by Mr. McBrien, seconded by Mr. Greco and unanimously passed to approve the minutes of the regular monthly meeting of February 14, 2018.

Mr. Jackson reviewed the Engineer's Report as included in the package (see Attachment B). ARRO continues preparation of the 2017 Chapter 94 Report. Whitpain Township has already submitted its portion of the report to ARRO. East Norriton Township and Plymouth Township are reminded to complete and return the Questionnaire to ARRO by March 10, 2017. ARRO started preparation of the 2017 Annual Report of Consulting Engineer.

Mr. Hollinger had nothing to report.

Mr. Boyd presented the financial statements for the Authority (see Attachment C). At 25% of the year, the Authority has spent 17% of the operating budget. Mr. Boyd informed the Board all bank accounts have been reconciled to the end of February 2018.

Mr. Boyd informed the Board that no outside sludge was received for the month of February.

Mr. Boyd informed the Board there are no personnel issues for the month.

Mr. Boyd informed the Board the contractor continues to work on the conveyor system. Most of structural and mechanical work is complete. There was a delay in the electrical work.

Mr. Boyd informed the Board the annual emissions report was submitted to DEP and JSA Staff provided necessary information to ARRO for the Chapter 94 report.

A motion was made by Mr. McBrien, seconded by Mr. Fazzini and unanimously passed to approve March 2018 bills for \$55,564.90, ratify payment of payrolls for \$115,003.14, ratify check #22244 \$2,758.68, check # 22245 \$100.00, check # 22246 \$100.00, check # 22247 \$379.00, check # 22248 \$33.84 and ratify P-Card payment of \$56,732.93 for a total of \$230,699.49 as shown on Attachment D.

A motion was made by Mr. Staples, seconded by Mr. Fazzini and unanimously passed to approve 2013 Bond Requisitions 114-2013S through 116-2013S for a total amount of \$116,036.68.

The Board reviewed the Superintendent's O&M Report.

The Board reviewed the Flow Connection Report.


The Board went into Executive Session to discuss a personnel issue.

A motion was made by Mr. Staples, seconded by Mr. McBrien to appoint James Hollinger as the Authority Solicitor and passed 5-4, with Messrs Pronczak, Greco, McBrien, Staples and Fazzini in favor and Messrs. McDevitt, Estock, Tornetta and Zurzola opposed.

A motion was made by Mr. McBrien, seconded by Mr. Greco, and unanimously passed to adjourn the meeting at 5:38 pm.

Respectfully prepared by,

Submitted for approval by,

  
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Timothy A. Boyd  
Executive Director

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Mr. Mike McBrien  
Secretary