

Attachment A

EAST NORRITON-PLYMOUTH-WHITPAIN  
JOINT SEWER AUTHORITY  
Minutes from Meeting held November 14, 2018

The regular monthly meeting of the East Norriton-Plymouth-Whitpain Joint Sewer Authority was called to order at 5:00 p.m. on Wednesday, November 14, 2018 at the Ross Street Treatment Plant in Plymouth Meeting, Pennsylvania. The following Board members were in attendance: Messrs. Mike Estock, Anthony Greco, Mike McBrien, Jim Staples, Al Fazzini, Kevin McDevitt and Keith Tornetta. Also in attendance were Mr. Jay Jackson, from ARRO Consulting, Mr. Tim Boyd, Executive Director from the Authority, and the Authority's Solicitor, Mr. James Hollinger.

A motion was made by Mr. McBrien, seconded by Mr. Fazzini and unanimously passed to approve the minutes of the regular monthly meeting of October 10, 2018.

Mr. Hollinger reported he will be reviewing the legality of the pending sale of East Norriton Township's collection system to Aqua PA. Mr. Hollinger also reported that he spoke with Tim Frey, the Authority's Bond Counsel for the 2013 Bond Issue regarding the potential impacts on the Authority's outstanding bonds.

A motion was made by Mr. Fazzini, seconded by Mr. Greco and unanimously passed to approve having bond legal counsel review the sale of East Norriton Township's collection system as it relates to the Authority's outstanding bonds.

Mr. Jackson reviewed the Engineer's Report as included in the package (see Attachment B). Mr. Jackson informed the Board ARRO started preparation of the Authority's 2019 Operating Budget report with Consulting Engineer's Certificate.

Mr. Boyd presented the financial statements for the Authority (see Attachment C). At 92% of the year, the Authority has spent 78% of the operating budget. Bank accounts have been reconciled to the end of October 2018.

Mr. Boyd informed the Board that no outside sludge was received for the month of October.

Mr. Boyd informed the Board the Authority received the annual rebate check from P-Card usage in the amount of \$5,530.44.

Mr. Boyd informed the Board the Personnel Committee met with AFSCME on October 17<sup>th</sup> for the final bargaining session. The contract is on the agenda for approval.

Mr. Boyd informed the Board the 2019 Non-Union salaries are on the agenda for approval.

Mr. Boyd informed the Board DVIT conducted their annual risk control visit and no major issues were noted.

Mr. Boyd informed the Board he attended DVIT's Worker's Compensation meeting. The Authority continues to be recognized for lack of claims.

Mr. Boyd informed the Board JSA Staff met with the PCB consultant to review the final report. The report was submitted to DRBC and PA DEP before the November 1<sup>st</sup> deadline.

Mr. Boyd informed the Board he spoke to PA DEP regarding the Title V Air Quality Permit. Since the Authority is not going to upgrade the incinerator, I recommend requesting our permit be revoked. If we determine that we want to resume operations, we would need to apply for a new permit.

Mr. Boyd informed the Board a copy of the letter from East Norriton Township informing the Authority of the pending sale of their collection system to Aqua PA is included in the board packet. It was also noted that Plymouth Township released a Request for Proposal for the sale of its collection system on November 9<sup>th</sup>.

A motion was made by Mr. Fazzini, seconded by Mr. Greco and unanimously passed to approve the November 2018 bills for \$101,714.38, ratify payrolls for \$109,701.81, ratify check #22599 \$1,635.40, check # 22600 \$3,655.00, check # 22601 \$3,000.97, check #22602 \$1,786.18, check #22603 \$15,004.50, check # 22604 \$4,508.74, check # 22605 \$25.00, check #22606 \$41.53, check #22607 \$2,484.50, check #22608 \$100.00, check #22613 \$19.53 and ratify P-Card payment of \$59,682.90, for total payables of \$303,360.44 as shown on Attachment D.

A motion was made by Mr. McBrien, seconded by Mr. Greco and unanimously passed to approve JSA Employee Holiday gift cards in the amount of \$100.00.

A motion was made by Mr. McBrien, seconded by Mr. Fazzini and unanimously passed to approve Capital Requisition #AU536 for \$9,190.01.

A motion was made by Mr. Staples, seconded by Mr. Greco and unanimously passed to approve 2013 Bond Requisition # 126-2013S for \$53,779.58.

A motion was made by Mr. Greco, seconded by Mr. McBrien and unanimously passed to approve the changes to the AFSCME contract.

A motion was made by Mr. Fazzini, seconded by Mr. Greco and unanimously passed to approve the 2019 Non-Union salaries in accordance with the Personnel Committee's recommendation.


The Board reviewed the Superintendent's O&M Report.

The Board reviewed the Flow Connection Report.

A motion was made by Mr. Fazzini, seconded by Mr. Greco, and unanimously passed to adjourn the meeting at 5:15 pm.

Respectfully prepared by,

Submitted for approval by,

  
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Timothy A. Boyd  
Executive Director

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Mr. Mike W. McBrien, III  
Secretary