

Attachment A

EAST NORRITON-PLYMOUTH-WHITPAIN  
JOINT SEWER AUTHORITY  
Minutes from Meeting held September 11, 2019

The regular monthly meeting of the East Norriton-Plymouth-Whitpain Joint Sewer Authority was called to order at 5:00 p.m. on Wednesday, September 11, 2019 at the Ross Street Treatment Plant in Plymouth Meeting, Pennsylvania. The following Board members were in attendance: Messrs. Roman Pronczak, Keith Tornetta, Mike Estock, John Zurzola, Jim Staples and Al Fazzini. Also in attendance were Mr. Jay Jackson, from ARRO Consulting, Mr. Timothy Boyd, Executive Director from the Authority, and the Authority's Solicitor, Mr. James Hollinger.

The Board took a moment to reflect on the passing of Mr. Tony Greco, Treasurer to the Authority. Mr. Greco served the Authority for 15 years.

The Board also recognized all the people who lost their lives on 9/11/2001.

A motion was made by Mr. Staples, seconded by Mr. Tornetta and unanimously passed to approve the minutes of the regular monthly meeting of August 14, 2019.

Mr. Jackson reviewed the Engineer's Report as included in the package (see Attachment B). Mr. Jackson informed the Board there were no new or unresolved issues to report during the month of August 2019.

Mr. Hollinger had nothing to report.

Mr. Boyd presented the financial statements for the Authority (see Attachment C). At 75% of the year the Authority has spent 66% of the operating budget.

Mr. Boyd informed the Board all bank accounts have been reconciled to the end of August 2019.

Mr. Boyd informed the Board there are no sludge sales for the month of August.

Mr. Boyd informed the Board the Operating Budget Committee met on August 19<sup>th</sup> to review the Draft 2020 Operating Budget. A copy of the draft budget is included in the board packet.

Mr. Boyd informed the Board he will be meeting with Township Managers to present the Annual Report and the Draft 2020 Operating Budget.

Mr. Boyd informed the Board the Capital Committee will meet after tonight's meeting to review the Draft 2020 Capital and Bond Budgets.

Mr. Boyd informed the Board there is a revised Minimum Municipal Obligation (MMO) for the Authorities Pension Plan at their places. The Authority's estimated obligation for 2020 is \$4,839.00, payable before December 31, 2020. A revised MMO will be completed after the final 2019 payroll. This is first pension payment required since 1997.

Mr. Boyd informed the Board there are no Personnel issues for the month.

Mr. Boyd informed the Board he reached out to several Authorities regarding the sale of their collection system. Valley Forge Sewer Authority stated they did not have any issues with the sale and recommend reaching out to Mr. Steven Goldfield, Esquire who represented the Authority's interest in the sale. The Board requested Mr. Boyd contact Mr. Goldfield.

Mr. Boyd informed the Board he received a copy of a DEP letter to East Norriton Township regarding wet weather overflows. A copy of the letter is included in the board packet. Mr. Boyd reached out to ENT but no update was provided prior to the meeting.

Mr. Boyd informed the Board there was a radiation hit on a sludge dumpster taken to the compost facility. It was determined to be a medical testing substance.

A motion was made by Mr. Fazzini, seconded by Mr. Tornetta, and unanimously passed to approve the September 2019 bills for \$99,445.08, ratify payroll for \$115,928.88, ratify check #23123 \$2,745.71, check #23124 \$134.95 and ratify P-Card payment of \$20,030.04 for a total of \$238,284.66 as shown on Attachment D.

A motion was made by Mr. Staples, seconded by Mr. Fazzini, and unanimously passed to approve Bond Requisition #138-2013S and 139-2013 for a total amount \$13,115.00.


The Board reviewed the Superintendent's O&M Report.

The Board reviewed the Flow Connection Report.

A motion was made by Mr. Fazzini, seconded by Mr. Zurzola, and unanimously passed to adjourn the meeting at 5:15 pm.

Respectfully prepared by,

Submitted for approval by,

  
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Timothy A. Boyd  
Executive Director

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Mr. James Staples  
Assistant Secretary