

Attachment A

EAST NORRITON-PLYMOUTH-WHITPAIN
JOINT SEWER AUTHORITY
Minutes from Meeting held December 11, 2019

The regular monthly meeting of the East Norriton-Plymouth-Whitpain Joint Sewer Authority was called to order at 5:00 p.m. on Wednesday, December 11, 2019 at the Ross Street Treatment Plant in Plymouth Meeting, Pennsylvania. The following Board members were in attendance: Messrs. Roman Pronczak, Mike McBrien, Keith Tornetta, Jim Staples, Mike Estock, Kevin McDevitt, Al Fazzini, John Zurzola and Dave Mrochko. Also in attendance were Mr. Jay Jackson, from ARRO Consulting, Mr. Timothy Boyd, Executive Director from the Authority, the Authority's Solicitor, Mr. James Hollinger and Mr. Robert Hart, East Norriton Township Manager.

A motion was made by Mr. Fazzini, seconded by Mr. McBrien and unanimously passed to approve the minutes of the regular monthly meeting of November 13, 2019, as amended.

Mr. Jackson reviewed the Engineer's Report as included in the package (see Attachment B). Mr. Jackson informed the Board ARRO completed preparation of the Authority's 2020 Operating Budget report with Consulting Engineer's Certificate and transmitted the report to U. S. Bank Corporate Trust Services.

Mr. Hollinger informed the Board he reviewed the suggested changes to the Intermunicipal Agreement Supplement No. 2 from Mr. Goldfield, JSA Special Counsel, regarding the sale of East Norriton Collection System.

Mr. Boyd presented the financial statements for the Authority (see Attachment C). At 99% of the year the Authority has spent 86% of the operating budget. A revised December Bill List for expenses thru the end of the year will be presented at the January 2020 meeting for approval.

Mr. Boyd informed the Board all bank accounts have been reconciled to the end of November 2019.

Mr. Boyd informed the Board there were no sludge sales for the month of November.

Mr. Boyd informed the Board JSA received the annual credit card rebate in the amount of \$2,969.76.

Mr. Boyd informed the Board there are no personnel issues for the month of November.

Mr. Boyd informed the Board he received recommended changes to the Amendment to the Intermunicipal Agreement from Mr. Goldfield, JSA Special Counsel. The changes were sent to Plymouth and Whitpain Township's Solicitors for review and recommendations. Neither Township Solicitor had any recommendations for changes.

Mr. Boyd informed the Board staff met with a nuclear physicist to discuss September's sludge contamination issue.

Mr. Boyd informed the Board the Thickener T-6B center baffle was repaired ahead of schedule.

A motion was made by Mr. Fazzini, seconded by Mr. Tornetta, and unanimously passed to approve the December 2019 bills for \$107,714.63, ratify payroll for \$114,970.47, ratify check #23263 \$2,100.00, #23264 \$20,467.75, #23265 \$2,963.13, #23266 \$30.20, #23267 \$2,067.71, #23268 \$60.53 and ratify P-Card payment of \$40,156.59 for a total of \$290,531.01 as shown on Attachment D.

The Board reviewed the Superintendent's O&M Report.


The Board reviewed the Flow Connection Report.

Mr. Pronczak thanked the Authority Members, Solicitor, Consulting Engineer, and JSA Staff for their hard work and accomplishments thru out the year.

A motion was made by Mr. McBrien, seconded by Mr. Staples, and unanimously passed to adjourn the meeting at 5:08 pm.

Respectfully prepared by,

Submitted for approval by,



Timothy A. Boyd
Executive Director

Mr. Mike McBrien
Secretary