

Attachment A

EAST NORRITON-PLYMOUTH-WHITPAIN
JOINT SEWER AUTHORITY
Minutes from Meeting held November 13, 2019

The regular monthly meeting of the East Norriton-Plymouth-Whitpain Joint Sewer Authority was called to order at 5:00 p.m. on Wednesday, November 13, 2019 at the Ross Street Treatment Plant in Plymouth Meeting, Pennsylvania. The following Board members were in attendance: Messrs. Roman Pronczak, Mike McBrien, Keith Tornetta, Jim Staples, Kevin McDevitt, Al Fazzini and Dave Mrochko. Also in attendance were Mr. Jay Jackson, from ARRO Consulting, Mr. Timothy Boyd, Executive Director from the Authority, and the Authority's Solicitor, Mr. James Hollinger.

A motion was made by Mr. Fazzini, seconded by Mr. McBrien and unanimously passed to approve the minutes of the regular monthly meeting of October 9, 2019, as amended.

Mr. Jackson reviewed the Engineer's Report as included in the package (see Attachment B). Mr. Jackson informed the Board ARRO has completed the Authority's 2020 Operating Budget report with Consulting Engineer's Certificate.

Mr. Hollinger informed the Board he reviewed the material from the special counsel regarding the East Norriton Collection System sale and agrees with the recommendations.

Mr. Boyd presented the financial statements for the Authority (see Attachment C). At 92% of the year the Authority has spent 79% of the operating budget.

Mr. Boyd informed the Board all bank accounts have been reconciled to the end of October 2019.

Mr. Boyd informed the Board there were no sludge sales for the month of October.

Mr. Boyd informed the Board that the 2020 Healthcare cost increase is 4.9%. Since this is less than 7%, the 2020 union wage increase will be 2% in accordance with the current labor agreement.

Mr. Boyd informed the Board the updated SCADA system was put online for operational testing.

Mr. Boyd informed the Board he received a Draft Supplement to the Intermunicipal Agreement. The draft was reviewed by the Solicitor and will be sent to Plymouth and Whitpain Township's for review and comment.

Mr. Boyd informed the Board he attended the Delaware Valley Worker's Compensation annual meeting.

Mr. Boyd informed the Board staff met with DEP to review revocation of the Solid Waste Permit.

Mr. Boyd informed the Board the center baffle in Thickener T-6B collapsed. Emergency repairs are scheduled.

A motion was made by Mr. McBrien, seconded by Mr. Staples and unanimously passed to approve \$100.00 holiday gift cards for JSA employees.

A motion was made by Mr. Fazzini, seconded by Mr. McBrien, and unanimously passed to approve the November 2019 bills for \$91,019.20, ratify payroll for \$116,295.63, ratify check #23204 \$66.56, #23205 \$68.94, #23206 \$2,520.34, #23207 \$125.34, #23208 \$17,778.25, #23209 \$116.00 and ratify P-Card payment of \$31,941.33 for a total of \$259,932.29 as shown on Attachment D.

A motion was made by Mr. McBrien, seconded by Mr. Fazzini, and unanimously passed to approve 2020 Non-Union salaries in accordance with the Personnel Committee's recommendation.


The Board reviewed the Superintendent's O&M Report.

The Board reviewed the Flow Connection Report.

A motion was made by Mr. McBrien, seconded by Mr. Fazzini, and unanimously passed to adjourn the meeting at 5:11 pm.

Respectfully prepared by,

Submitted for approval by,



Timothy A. Boyd
Executive Director

Mr. Mike McBrien
Secretary