

Attachment A

EAST NORRITON-PLYMOUTH-WHITPAIN
JOINT SEWER AUTHORITY
Minutes from Meeting held May 13, 2020

The regular monthly meeting of the East Norriton-Plymouth-Whitpain Joint Sewer Authority was called to order at 5:00 p.m. on Wednesday, May 13, 2020 via video and audio conference call. The following Board Members were in attendance: Messrs. Kevin McDevitt, Roman Pronczak, Jim Staples, Bob Hart, Mike Estock, Marty Higgins, Dave Mrochko and Mike McBrien. Also in attendance were, Mr. Timothy Boyd, Executive Director from the Authority, the Authority's Solicitor, Ms. Lauren Gallagher and the Authority's Consulting Engineer, Mr. William Malin, from Carroll Engineering.

A motion was made by Mr. Hart, seconded by Mr. Higgins, and unanimously passed to approve the minutes of the regular monthly meeting on April 8, 2020.

Mr. Malin reviewed the Engineer's Report as included in the package (see Attachment B). Mr. Malin informed the Board he is preparing documents to be used for future construction projects once complete he will forward to the Director and Solicitor. Carroll is working on the annual Consulting Engineer's Report for the Trustee. Mr. Malin attended a meeting at the JSA regarding Sawmill Run Pump Station's replacement of pumps and variable frequency drives (VFD).

Ms. Gallagher informed the Board she continues to work with the Director on COVID related issues.

Mr. Boyd presented the financial statements for the Authority (see Attachment C). At 42% of the year the Authority has spent 31% of the operating budget.

Mr. Boyd informed the Board all bank accounts have been reconciled to the end of April 2020.

Mr. Boyd informed the Board there are no personnel issues for the month.

Mr. Boyd informed the Board design work started on Sawmill Run Pump Station west side pump upgrade project. The Authority will purchase pumps and VFD's thru PA COSTARS program saving a substantial amount of money. The Authority will be bidding out the installation portion of the project.

Mr. Boyd informed the Board the baffle supports in Thickener A failed and emergency repairs are in progress.

Mr. Boyd informed the Board the overflow due to the force main failure at Sawmill Run Pump Station was reported to PA DEP.

A motion was made by Mr. McDevitt, seconded by Mr. Estock and unanimously passed to approve the May bills for \$139,150.13, ratify payment of payrolls for \$119,048.28, ratify checks #23494 \$76.14, #23495 \$1,536.43, #23496 \$25.00, #23497 \$36.22 and ratify P-Card payment of \$16,107.95 for a total of \$275,980.15 as shown on Attachment D.

A motion was made by Mr. McBrien, seconded by Mr. Staples, and unanimously passed to authorize Mr. Boyd to sign as the second signature for the May bill list checks that require two signatures.

The Board reviewed the Superintendent's O&M Report.

The Board reviewed the Flow Connection Report.

A motion was made by Mr. McDevitt, seconded by Higgins, and unanimously passed to adjourn the meeting at 5:16 pm.

Respectfully prepared by,

Submitted for approval by,

Timothy A. Boyd
Executive Director

Mr. Mike McBrien
Secretary