

Attachment A

EAST NORRITON-PLYMOUTH-WHITPAIN
JOINT SEWER AUTHORITY
Minutes from Meeting held June 10, 2020

The regular monthly meeting of the East Norriton-Plymouth-Whitpain Joint Sewer Authority was called to order at 5:00 p.m. on Wednesday, June 10, 2020 via video and audio conference call. The following Board Members were in attendance: Messrs. Kevin McDevitt, Roman Pronczak, Bob Hart, Mike Estock, Marty Higgins, Keith Tornetta, Dave Mrochko and Mike McBrien. Also in attendance were, Mr. Timothy Boyd, Executive Director from the Authority, the Authority's Solicitor, Ms. Lauren Gallagher and the Authority's Consulting Engineer, Mr. William Malin, from Carroll Engineering and Mr. Tim Frey and Morgan Haas from Saul Ewing.

A motion was made by Mr. McBrien, seconded by Mr. Tornetta, and unanimously passed to approve the minutes of the regular monthly meeting on May 13, 2020.

Mr. Malin reviewed the Engineer's Report as included in the package (see Attachment B). Mr. Malin informed the Board he completed and forwarded the front-end documents to the Solicitor and Executive Director. The Solicitor had no comment and the Executive Director is reviewing the documents and will forward to the JSA's insurance company.

Mr. Malin informed the Board the annual Consulting Engineer's Report for the Trust Indenture was sent to the Trustee on May 29th.

Mr. Malin informed the Board he completed the system head calculations for the pump replacement project at Sawmill, recommendations were discussed with the Executive Director.

Ms. Gallagher informed the Board she has been working with the Executive Director and Saul Ewing on the defeasance of the bonds as it relates to the sale of East Norriton Township's collection system. She continues to work with the Director on COVID related issues.

Mr. Boyd presented the financial statements for the Authority (see Attachment C). At 50% of the year the Authority has spent 39% of the operating budget.

Mr. Boyd informed the Board all bank accounts have been reconciled to the end of May 2020.

Mr. Boyd informed the Board there are no personnel issues for the month.

Mr. Boyd informed the Board staff continues planning for the Sawmill West Side Pump Upgrade Project.

Mr. Boyd informed the Board the repair on the baffle supports in thickener A are complete.

A motion was made by Mr. Mrochko, seconded by Mr. McBrien and unanimously passed to approve the June bills for \$158,722.40, ratify payment of payrolls for \$118,179.77, ratify checks #23546 \$86.78, #23547 \$2,182.04, #23548 \$50.38, #23550 \$12,782.57 and ratify P-Card payment of \$27,670.75 for a total of \$319,674.69 as shown on Attachment D.

A motion was made by Mr. McDevitt, seconded by Mr. Pronczak, and unanimously passed to authorize the Executive Director as the second signature on June operating checks over \$2,000.00.

A motion was made by Mr. McBrien, seconded by Mr. Tornetta, and unanimously passed to approve 2013 Bond Requisitions #146 through 152-2013 for a total amount of \$130,898.65.

A motion was made by Mr. Higgins, seconded by Mr. Hart, and unanimously passed to approve Resolution #2020-03 Authorizing the Defeasance of Bonds and Related Documents and Matters related to the sale of East Norriton Township's Collection System.

Mr. Tim Frey explained the process of the bond defeasance.

A motion was made by Mr. Higgins, seconded by Mr. Estock, and unanimously passed to approve PFM's Engagement Letter to establish the Bond Defeasance Escrow Account as it applies to the sale of East Norriton Township's collection system.


The Board reviewed the Superintendent's O&M Report.

The Board reviewed the Flow Connection Report.

A motion was made by Mr. McDevitt, seconded by McBrien, and unanimously passed to adjourn the meeting at 5:32 pm.

Respectfully prepared by,

Submitted for approval by,



Timothy A. Boyd
Executive Director

Mr. Mike McBrien
Secretary